



Athletics Victoria

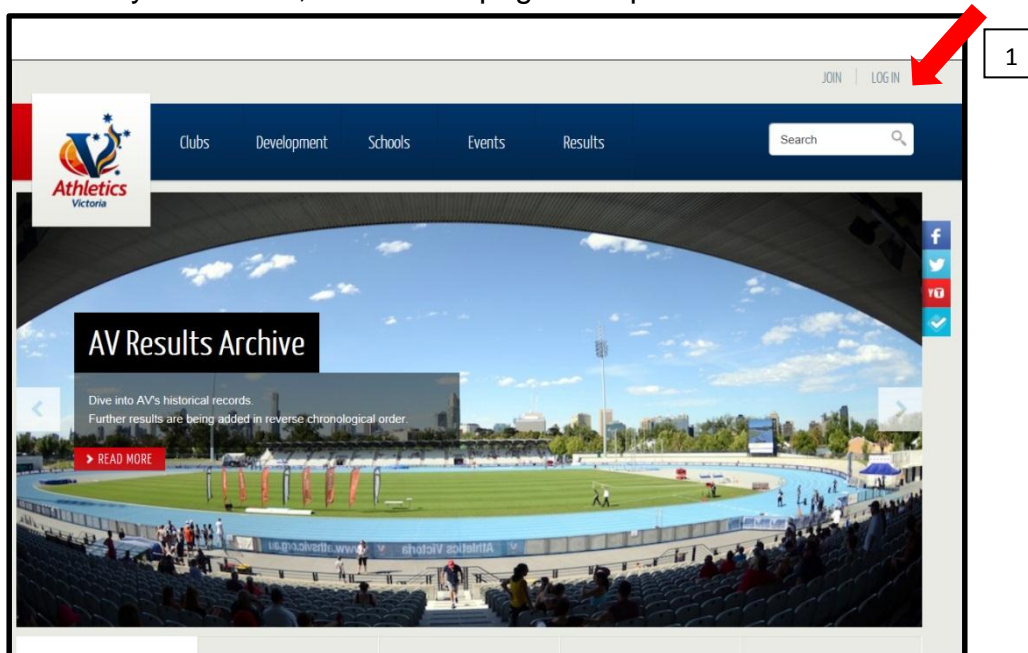
Member Portal User Guide

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1. Login

1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



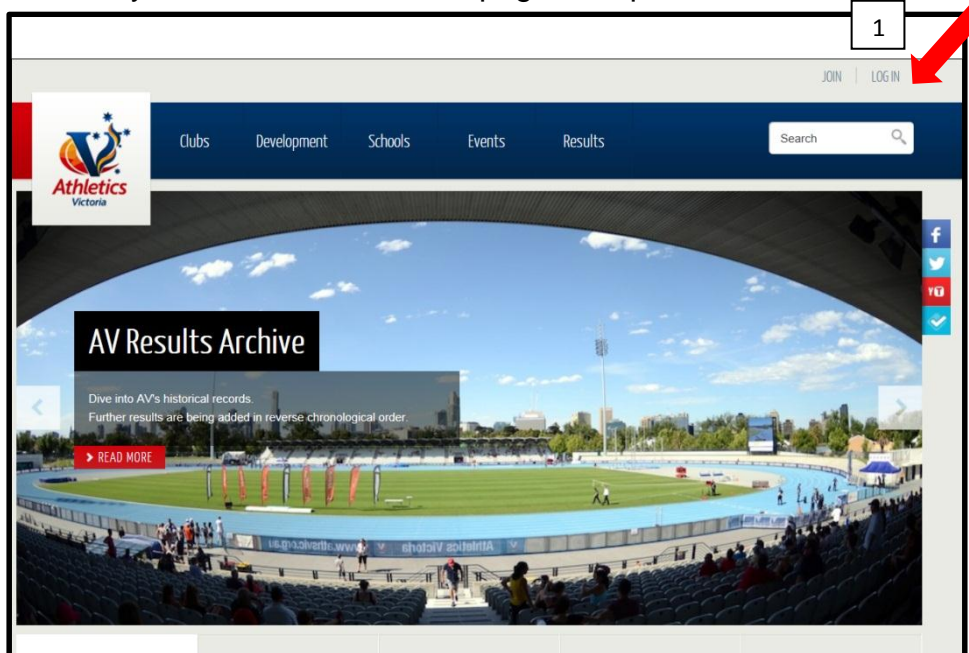
3. On the **LOGIN** page select the **MEMBER (1)** option by clicking your mouse in the circle, type in your **USERNAME (2)** and **PASSWORD (3)** and click on **LOGIN (4)**. Your Member Portal will then open in a new screen.

The screenshot shows the Athletics Victoria website login page. The page has a header with the Athletics Victoria logo and navigation links. The main content area is titled 'Login' and contains two steps: 'Step 1' for non-members to create a profile, and 'Step 2' for members to log in. The login form includes a 'Login in as:' section with two radio buttons: 'Member' (selected) and 'Club / Specialist Group or School'. Below this are fields for 'Username *' (containing 'chuck.norris') and 'Password *' (masked with dots). A red 'LOGIN' button is at the bottom of the form. Links for 'Forgot Username?' and 'Forgot Password?' are also present. On the right side, there is a 'Results' section with a 'VIEW RESULTS' button. Red arrows and numbered boxes (1-4) highlight the 'Member' radio button, the Username field, the Password field, and the LOGIN button respectively.

TIP: Remember to enable your COOKIES before logging in. If you cannot locate your Username and Password click on the “Forgot Username” or “Forgot Password” links located on the login page.

2. Change Password

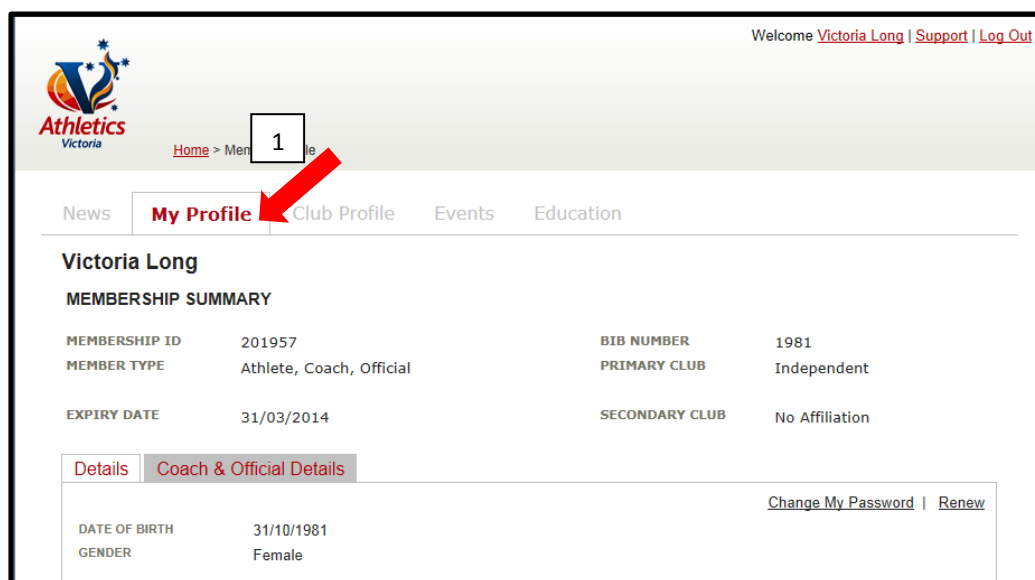
1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



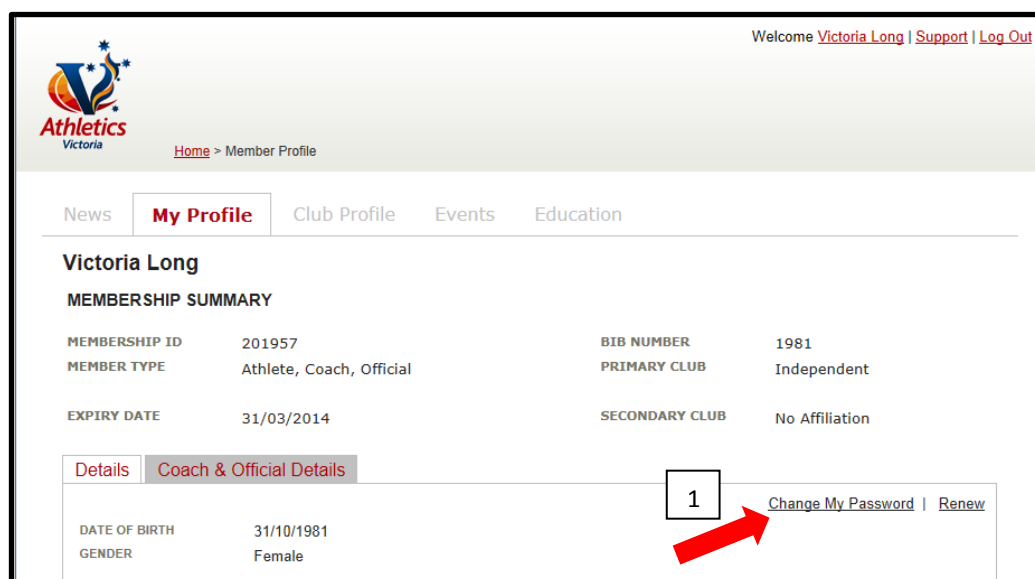
3. On the **LOGIN** page select the **MEMBER (1)** option by clicking your mouse in the circle, type in your **USERNAME (2)** and **PASSWORD (3)** and click on **LOGIN (4)**. Your Member Portal will then open in a new screen.

A screenshot of the Athletics Victoria website's login page. The page has a header with the Athletics Victoria logo and a 'Home > Login' breadcrumb. The main content area is titled 'Login' and contains two steps: 'Step 1' for non-members to create a profile, and 'Step 2' for members to log in. The login form includes a 'Login in as:' section with two radio buttons: 'Member' (selected) and 'Club / Specialist Group or School'. Below this are fields for 'Username *' (containing 'chuck.norris') and 'Password *' (masked with dots). A red 'LOGIN' button is at the bottom of the form. A 'VIEW RESULTS' button is located to the right of the form. At the bottom of the form are links for 'Forgot Username?' and 'Forgot Password?'. Red arrows and numbered boxes (1-4) highlight the 'Member' radio button, the 'Username' field, the 'Password' field, and the 'LOGIN' button respectively.

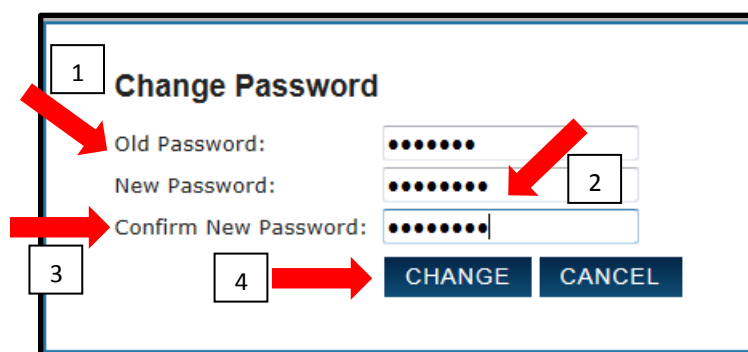
4. Once logged in to your Member Portal click on the **MY PROFILE (1)** page.



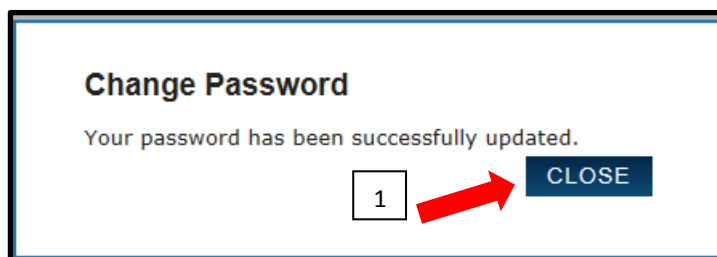
5. On the **MY PROFILE** page click on **CHANGE PASSWORD (1)**. The **CHANGE PASSWORD** dialog box will open.



6. Once the **CHANGE PASSWORD** dialog box appears type in your **OLD PASSWORD (1)**, **NEW PASSWORD (2)**, **CONFIRM NEW PASSWORD (3)** and click **CHANGE (4)**.



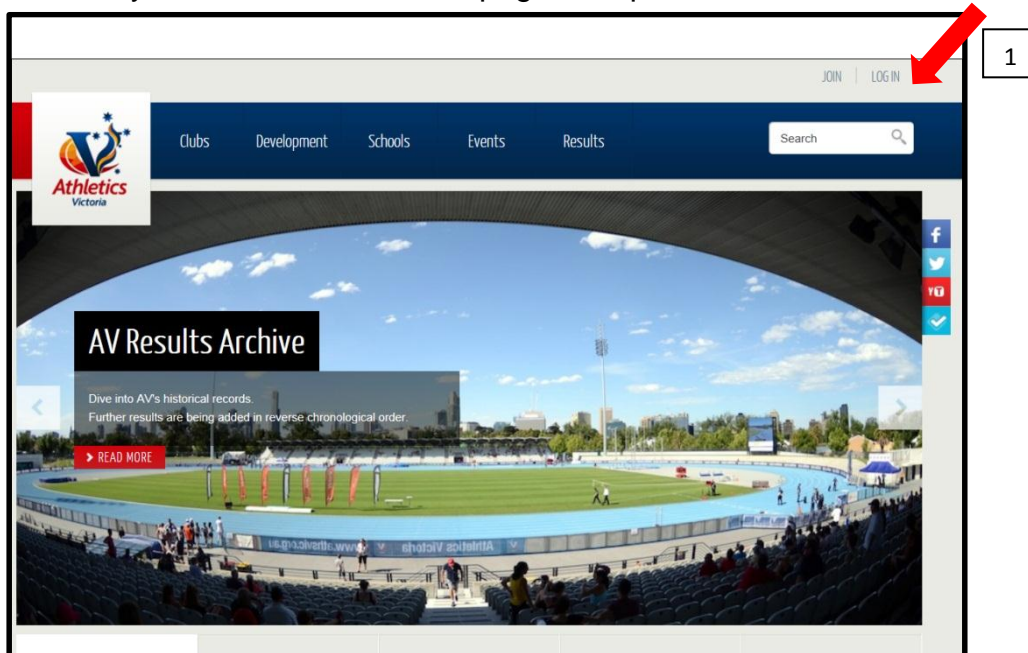
7. A confirmation note will appear. Click on **CLOSE (1)** to return to the Member Portal.



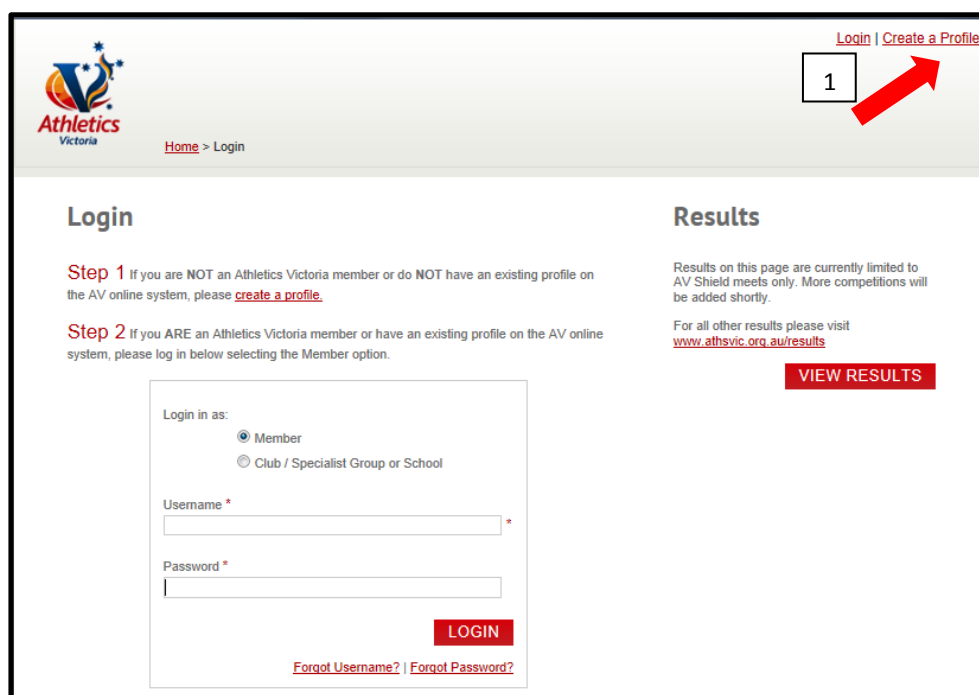
TIP: There are no restrictions on the number of times you can change your password.

3. New Individual Registration

1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



3. On the **LOGIN** page click on **CREATE A PROFILE (1)**.



- The **ALREADY REGISTERED?** page will appear, please ensure you have not created a profile with Athletics Victoria in the past. If you would like to continue to create a profile click on **OK (1)**. If you have created a profile in the past choose another option.

Already Registered? ✕

If you have already created an online user profile, please [login](#) with your credentials.

If you have forgotten your username, click [here](#).

If you have forgotten your password, click [here](#).

If you need to create a user profile, click OK to continue.

1 OK

- Once the **CREATE A USER PROFILE** page appears, complete all the necessary information. Click on **NEXT (1)**.

NB: Fields marked with an * are mandatory.

Create an Online User Profile

Member information is retained by Athletics Victoria and will be accessible by your Club.

* indicates a required field.

PERSONAL INFORMATION

TITLE <input type="text"/>	DATE OF BIRTH * <input type="text"/>	
GIVEN NAME * <input type="text"/>	GENDER * <input type="radio"/> Male <input type="radio"/> Female	
MIDDLE INITIAL <input type="text"/>	ABORIGINAL / TORRES STRAIT ISLANDER <input type="radio"/> No <input type="radio"/> Yes	
FAMILY NAME * <input type="text"/>	DISABILITY <input type="radio"/> No <input type="radio"/> Yes	
ADDRESS * <input type="text"/>		
	PHONE <input type="text"/>	
SUBURB * <input type="text"/>	MOBILE * <input type="text"/>	
STATE * <input type="text" value="VIC"/>	EMAIL ADDRESS * <input type="text"/>	
POST CODE * <input type="text"/>		
COUNTRY <input type="text" value="Australia"/>		
EMERGENCY CONTACT * <input type="text"/>	EMERGENCY CONTACT NUMBER * <input type="text"/>	
RELATIONSHIP * <input type="text"/>		

INTERESTS

<input type="checkbox"/> All	<input type="checkbox"/> Throws	<input type="checkbox"/> Sprints	<input type="checkbox"/> Clinics
<input type="checkbox"/> Vertical Jumps	<input type="checkbox"/> Hurdles	<input type="checkbox"/> Middle Distance	<input type="checkbox"/> Coaching
<input type="checkbox"/> Horizontal Jumps	<input type="checkbox"/> Walks	<input type="checkbox"/> Distance	<input type="checkbox"/> Officiating
<input type="checkbox"/> Cross Country	<input type="checkbox"/> Road Racing		

MEMBER DETAILS

I WOULD LIKE TO JOIN A Club Specialist Group Non-Financial Member
Please select "Non-Financial Member" if you do not wish to be a member of AV or an affiliated club.

AS A * Athlete Coach Official Associate

PROFILE DETAILS

CREATE A USERNAME*

CREATE A PASSWORD *

CONFIRM PASSWORD *

REGISTER AS A FAMILY No Yes

1 NEXT

- You will be directed to the **CHECKOUT** page, review all the information, accept the **TERMS & CONDITIONS (1)** and click on **SUBMIT (2)**.

Checkout

BIG BIRD

DATE OF BIRTH	4/09/1972	EMAIL	victoria@athsvic.org.au
ADDRESS	123 Fake Street Melbourne VIC 3000 Australia	PHONE	
AV CLUB	Athletics Essendon	MOBILE	0400 000 000
SECONDARY CLUB	No Affiliation	SCHOOL	No Affiliation

MEMBER TYPE * Athlete Coach Official Associate Personal Trainer Other

SUMMARY

ITEM NAME	REGISTRATION FEE
Athletics Victoria Annual Membership - Athlete (Open)	\$155.00
Athletics Victoria Annual Membership - Coach	\$0.00
Athletics Victoria Annual Membership - Official	\$0.00
Athletics Essendon - Athlete (Open)	\$40.00
Athletics Essendon - Coach	\$10.00
Athletics Essendon - Official	\$10.00
Sub-Total: \$215.00	
Total: \$215.00	

NOTE
Upon clicking Submit, you will be directed to our SecurePay payment gateway.
Please ensure your browser has Cookies enabled before proceeding, as the payment gateway will otherwise not display correctly.

BILLING ADDRESS Use Personal Address

Addressed To *

Address *

Suburb *

State *

Post Code *

1 → I have read and agree to the [Terms & Conditions](#)

2 →

- Once you have clicked **SUBMIT** the **SECUREPAY** dialog box will appear. Type in your **CARD NUMBER (1)**, **EXPIRY DATE (2)**, the **CVV2 (3)** and click **CONTINUE (4)**.

Payment gateway by **SecurePay**
A business of Australia Post

Enter Your Payment Details

Invoice Number INV-01579-H8W1K5

Payment Amount 20.00 AUD

1 →

Expiry Date / ← 2

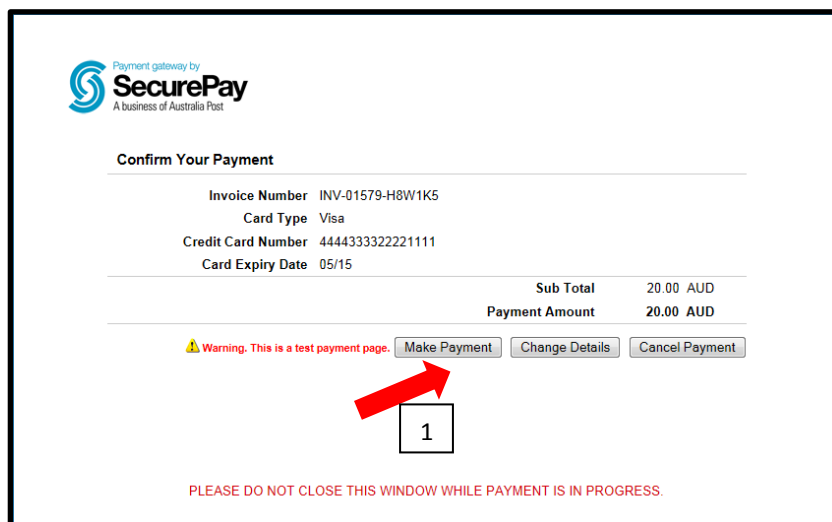
CVV2 ← 3

Warning: This is a payment page.

4 →

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

8. The **CONFIRM YOUR PAYMENT** dialog box will appear, check the details and click on **MAKE YOUR PAYMENT (1)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

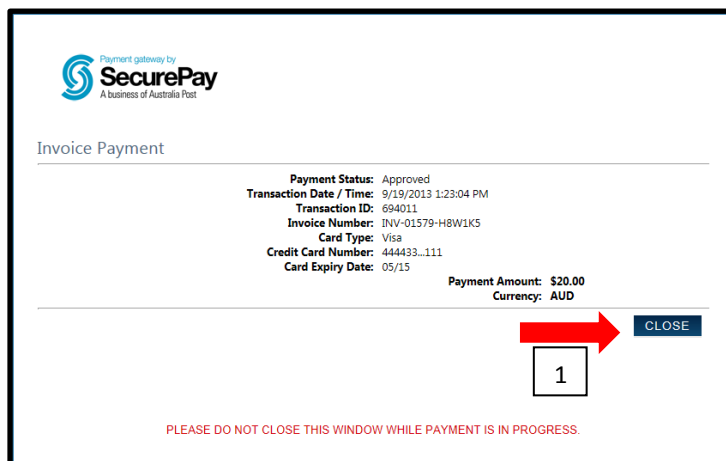
Sub Total 20.00 AUD
Payment Amount 20.00 AUD

Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

9. If you click on **MAKE PAYMENT** the **INVOICE PAYMENT** dialog box will appear, click on **CLOSE (1)** and the **REGISTRATION COMPLETE** notification will appear.



Payment gateway by
SecurePay
A business of Australia Post

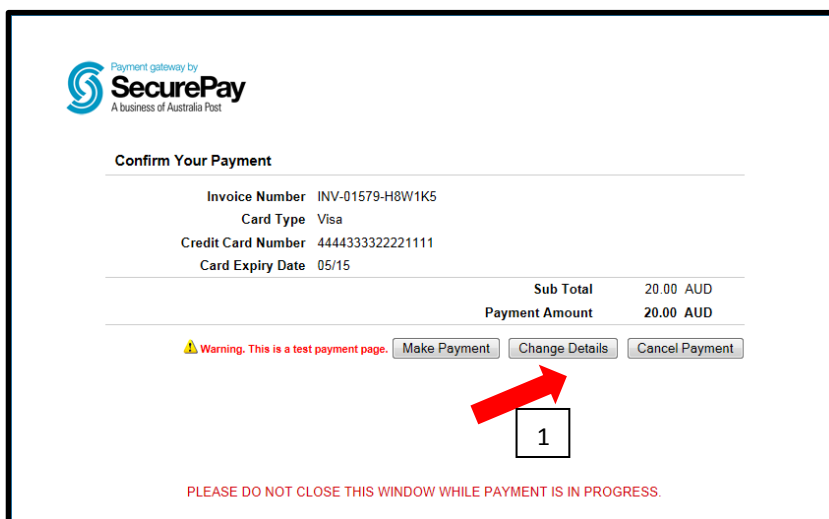
Invoice Payment

Payment Status: Approved
Transaction Date / Time: 9/19/2013 1:23:04 PM
Transaction ID: 694011
Invoice Number: INV-01579-H8W1K5
Card Type: Visa
Credit Card Number: 444433...111
Card Expiry Date: 05/15
Payment Amount: \$20.00
Currency: AUD

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

10. If you click on **CHANGE DETAILS (1)** you will be redirected back to the **ENTER YOUR PAYMENT DETAILS** dialog box and will need to re-enter your payment information.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

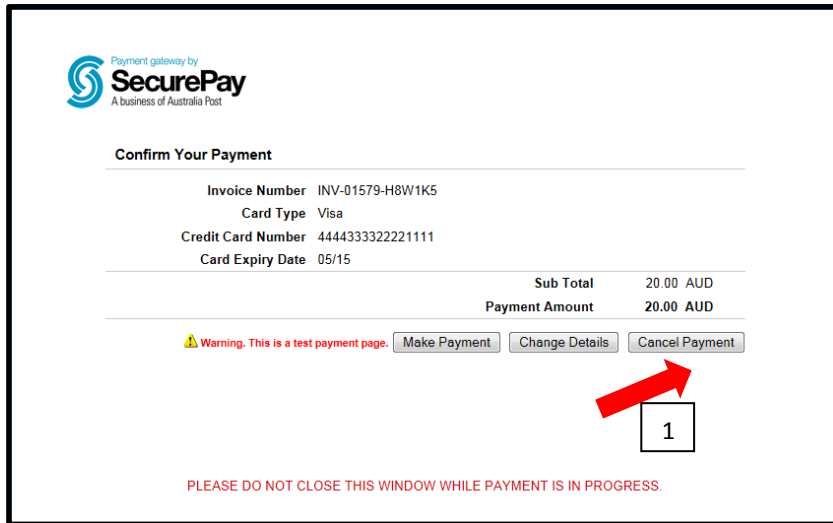
Sub Total 20.00 AUD
Payment Amount 20.00 AUD

Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

11. If you choose to **CANCEL PAYMENT (1)** the order will be terminated. You can either choose to **RETURN TO CHECKOUT (2)** or **CANCEL PAYMENT (3)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

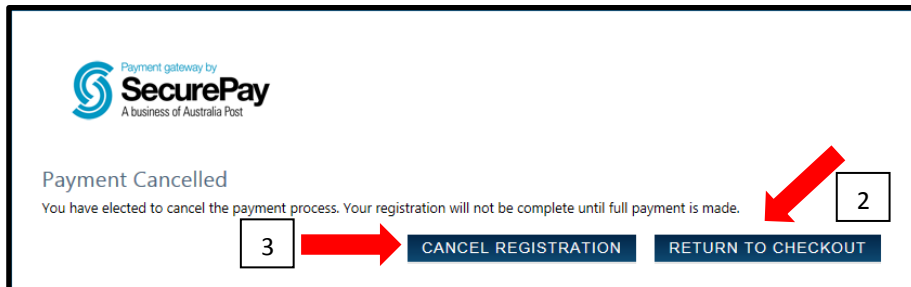
Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

Sub Total	20.00 AUD
Payment Amount	20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.



Payment gateway by
SecurePay
A business of Australia Post

Payment Cancelled

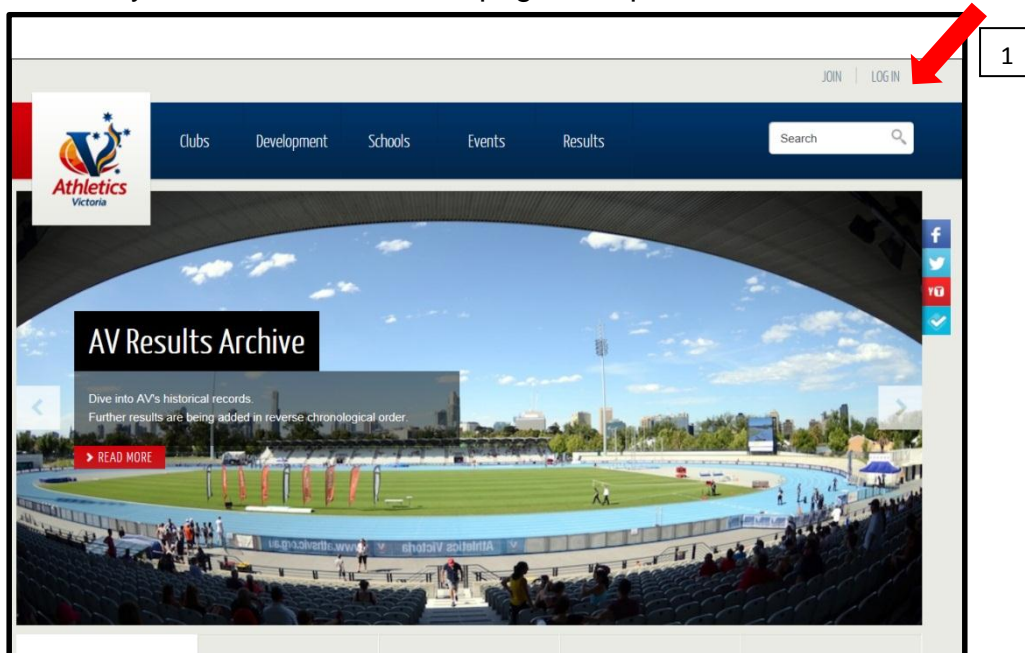
You have elected to cancel the payment process. Your registration will not be complete until full payment is made.

3

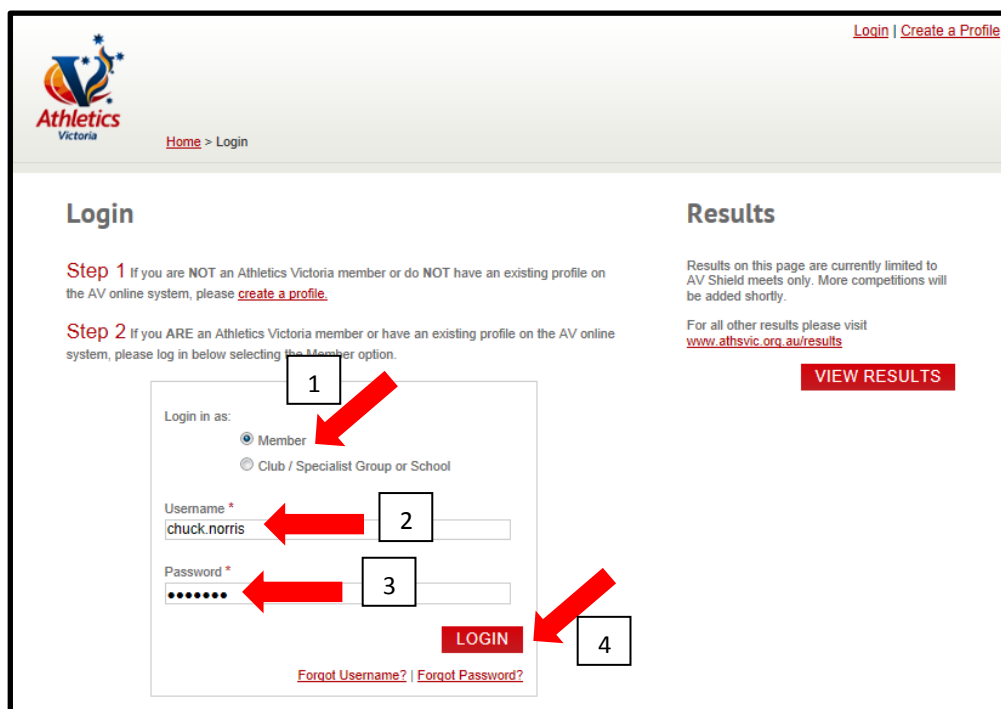
2

4. Renew Individual Registration

1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



3. On the **LOGIN** page select the **MEMBER (1)** option by clicking your mouse in the circle, type in your **USERNAME (2)** and **PASSWORD (3)** and click on **LOGIN (4)**. Your Member Portal will then open in a new screen.



4. On the **MY PROFILE** page click on **RENEW (1)**.

Welcome [Victoria Long](#) | [Support](#) | [Log Out](#)

Athletics Victoria [Home](#) > Member Profile

News **My Profile** Club Profile Events Education

Victoria Long
MEMBERSHIP SU

MEMBERSHIP ID	201957	BIB NUMBER	1981
MEMBER TYPE	Athlete, Coach, Official	PRIMARY CLUB	Independent
EXPIRY DATE	31/03/2014	SECONDARY CLUB	No Affiliation

1 → [Renew](#)

[Change My Password](#) | [Renew](#)

Details **Coach & Official Details**

DATE OF BIRTH	31/10/1981
GENDER	Female

5. You will be directed to the **CHECKOUT** page, review all the information, accept the **TERMS & CONDITIONS (1)** and click on **SUBMIT (2)**.

Checkout
CHUCK NORRIS

DATE OF BIRTH	11/06/1969	EMAIL	victoria@athsvic.org.au
ADDRESS	123 Fake Street Melbourne VIC 3000 Australia	PHONE	
AV CLUB *	Independent	MOBILE	0400 000 000
SECONDARY CLUB		SCHOOL	

MEMBER TYPE * Athlete Coach Official Associate Personal Trainer Other

SUMMARY

ITEM NAME	REGISTRATION FEE
Athletics Victoria Annual Membership - Athlete (Open)	\$155.00
Athletics Victoria Annual Membership - Coach	\$0.00
Independent Annual Membership - Athlete (Open)	\$80.00
Sub-Total:	\$235.00
Total:	\$235.00

NOTE
Upon clicking Submit, you will be directed to our SecurePay payment gateway.
Please ensure your browser has Cookies enabled before proceeding, as the payment gateway will otherwise not display correctly.

BILLING ADDRESS Use Personal Address

Addressed To *

Address *

Suburb *

State *

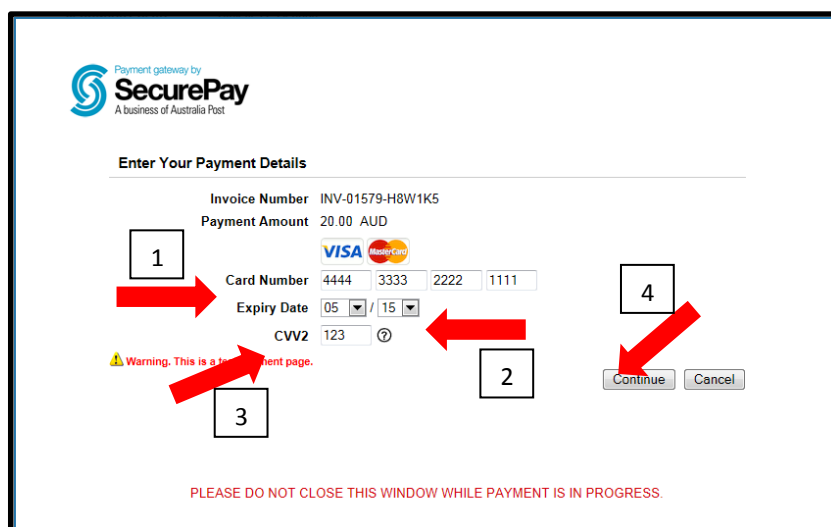
Post Code *

1 → I have read and agree to the [Terms & Conditions](#)

2 → **SUBMIT**

BACK

- Once you have clicked **SUBMIT** the **SECUREPAY** dialog box will appear. Type in your **CARD NUMBER (1)**, **EXPIRY DATE (2)**, the **CVV2 (3)** and click **CONTINUE (4)**.



Payment gateway by
SecurePay
A business of Australia Post

Enter Your Payment Details

Invoice Number INV-01579-H8W1K5
Payment Amount 20.00 AUD

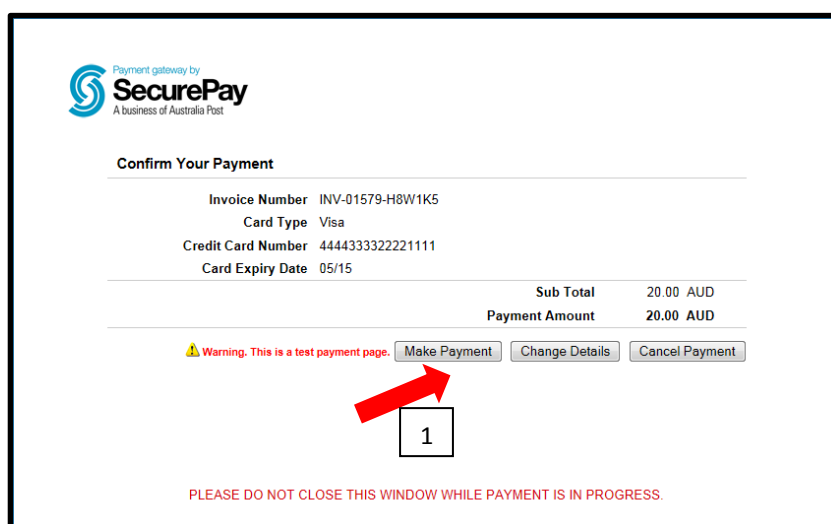
Card Number 4444 3333 2222 1111
Expiry Date 05 / 15
CVV2 123

Warning. This is a test payment page.

Continue Cancel

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

- The **CONFIRM YOUR PAYMENT** dialog box will appear, check the details and click on **MAKE YOUR PAYMENT (1)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

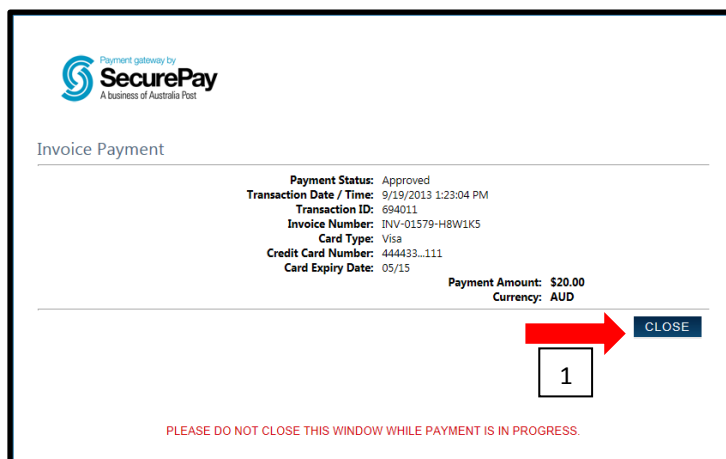
Sub Total	20.00 AUD
Payment Amount	20.00 AUD

Warning. This is a test payment page.

Make Payment Change Details Cancel Payment

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

- If you click on **MAKE PAYMENT** the **INVOICE PAYMENT** dialog box will appear, click on **CLOSE (1)** and the **REGISTRATION COMPLETE** notification will appear.



Payment gateway by
SecurePay
A business of Australia Post

Invoice Payment

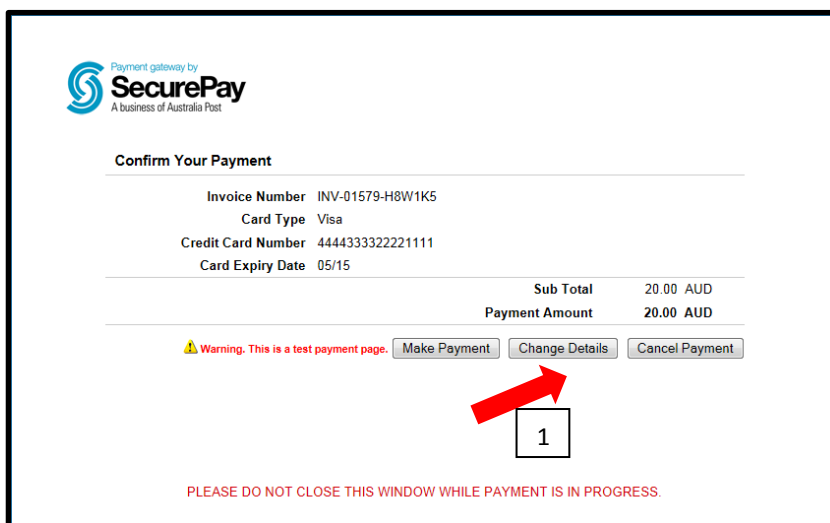
Payment Status: Approved
Transaction Date / Time: 9/19/2013 1:23:04 PM
Transaction ID: 694011
Invoice Number: INV-01579-H8W1K5
Card Type: Visa
Credit Card Number: 444433...111
Card Expiry Date: 05/15

Payment Amount: \$20.00
Currency: AUD

CLOSE

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

9. If you click on **CHANGE DETAILS (1)** you will be redirected back to the **ENTER YOUR PAYMENT DETAILS** dialog box and will need to re-enter your payment information.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number	INV-01579-H8W1K5
Card Type	Visa
Credit Card Number	4444333322221111
Card Expiry Date	05/15

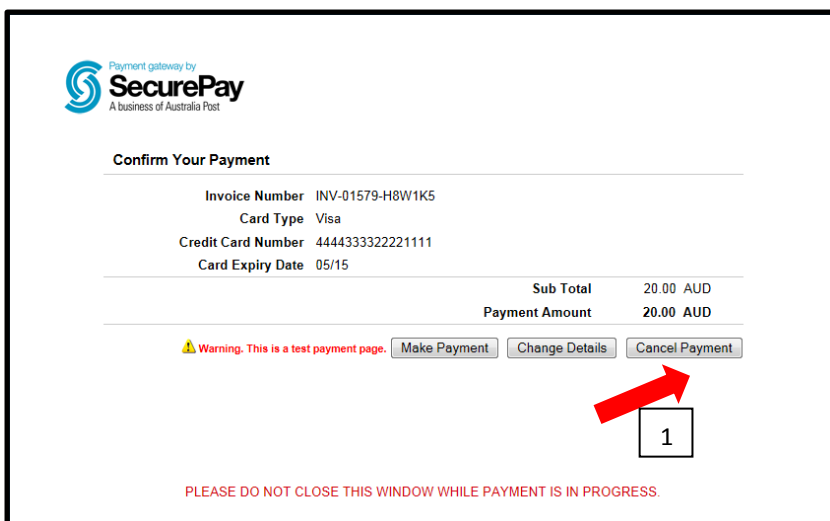
Sub Total	20.00 AUD
Payment Amount	20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

10. If you choose to **CANCEL PAYMENT (1)** the order will be terminated. You can either choose to **RETURN TO CHECKOUT (2)** or **CANCEL PAYMENT (3)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

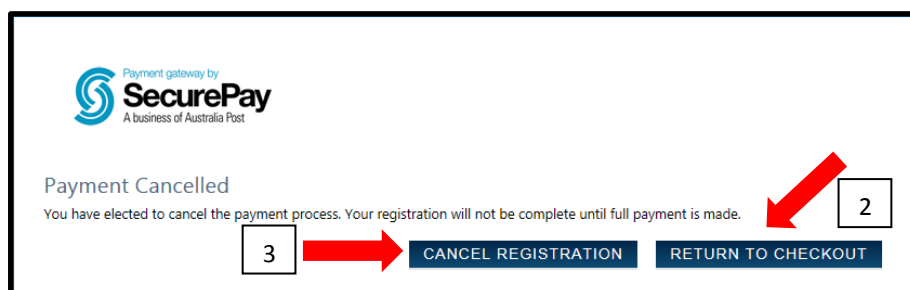
Invoice Number	INV-01579-H8W1K5
Card Type	Visa
Credit Card Number	4444333322221111
Card Expiry Date	05/15

Sub Total	20.00 AUD
Payment Amount	20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.



Payment gateway by
SecurePay
A business of Australia Post

Payment Cancelled

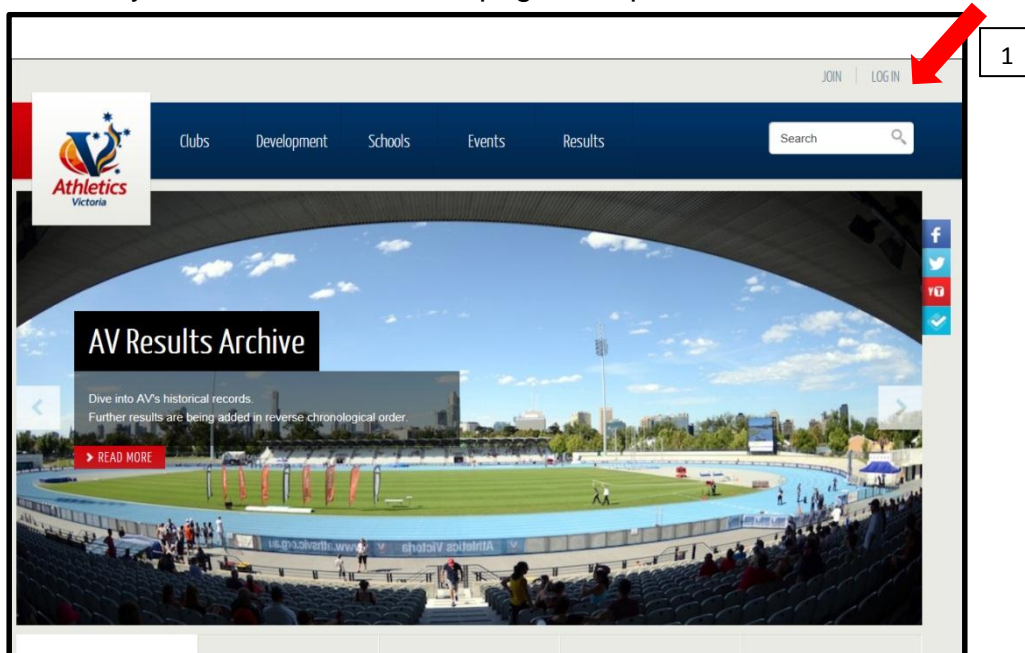
You have elected to cancel the payment process. Your registration will not be complete until full payment is made.

3

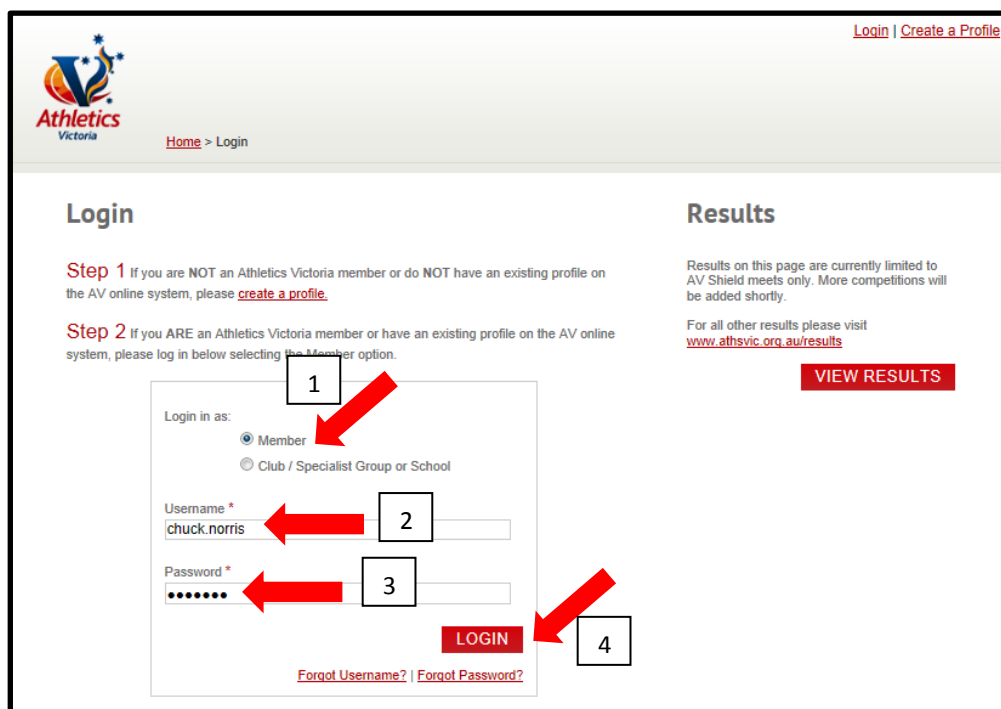
2

5. Transfer

1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



3. On the **LOGIN** page select the **MEMBER (1)** option by clicking your mouse in the circle, type in your **USERNAME (2)** and **PASSWORD (3)** and click on **LOGIN (4)**. Your Member Portal will then open in a new screen.



- On the **MY PROFILE** page click on **REQUEST TRANSFER (1)**.

MEMBERSHIP SUMMARY			
MEMBERSHIP ID	31196	BIB NUMBER	South Coast Athletics
MEMBER TYPE	Athlete, Coach, Official	PRIMARY CLUB	South Coast Athletics
EXPIRY DATE	31/03/2014	SECONDARY CLUB	South Melbourne Athletic Club
		SEASON	

REQUEST TRANSFER 1

- You will be directed to the **CHECKOUT** page where you will be required to enter the name of the **NEW CLUB (1)** and the **REASON (2)** for transferring.

Checkout
TIM CROSBIE

DATE OF BIRTH: _____ EMAIL: _____
ADDRESS: _____ PHONE: _____
MOBILE: _____

MEMBER TYPE *
 Athlete
 Coach
 Official
 Associate

NEW CLUB * 1

REASON FOR TRANSFER * 2

- Once these mandatory fields have been populated, the **SUMMARY** will show payment required. Click to agree to the **TERMS & CONDITIONS (1)** and click on **SUBMIT (2)**.

SUMMARY

Membership	
ITEM NAME	REGISTRATION FEE
Athletics Victoria Annual Membership - Athlete (Open)	\$163.00
Athletics Victoria Annual Membership - Country Athlete Discount	-\$20.00
Athletics Victoria Annual Membership - Second Claim	\$40.00
Athletics Victoria Annual Membership - Coach	\$0.00
Athletics Victoria Annual Membership - Official	\$0.00
Ballarat YCW Harriers Athletic Club Annual Membership - Athlete (Open)	\$65.00
Athletics Victoria Club Transfer	\$50.00
	Sub-Total: \$298.00
	Total: \$298.00

NOTE
Upon clicking Submit, you will be directed to our SecurePay payment gateway.
Please ensure your browser has Cookies enabled before proceeding, as the payment gateway will otherwise not display correctly.

BILLING ADDRESS Use Personal Address

Addressed To *

Address *

Suburb *

State *

Post Code *

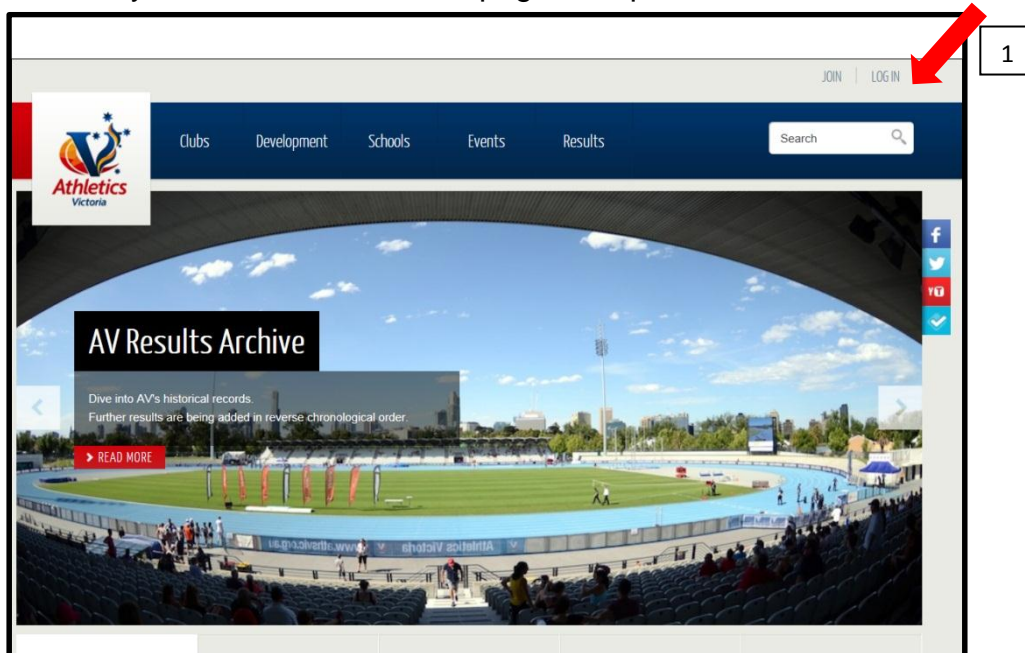
1 I have read and agree to the [Terms & Conditions](#)

BACK **SUBMIT** 2

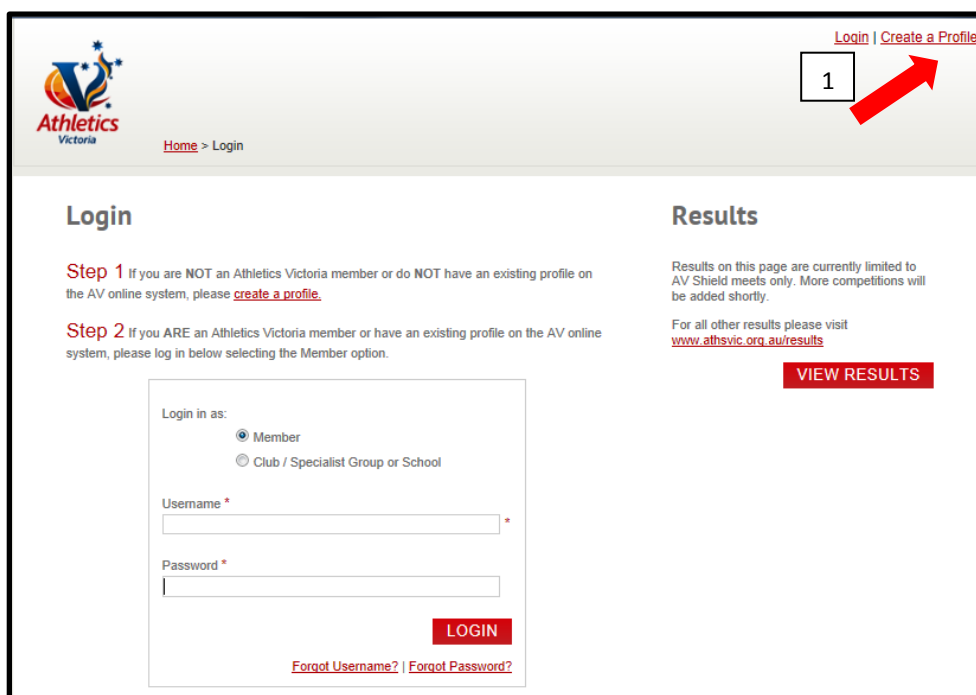
- You will be taken to the **SECUREPAY** page, enter your payment details to complete the transfer.

4. New Family Registration

1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



3. On the **LOGIN** page click on **CREATE A PERSONAL PROFILE (1)**.



[Login](#) | [Create a Profile](#)

Home > Login

Login

Step 1 If you are NOT an Athletics Victoria member or do NOT have an existing profile on the AV online system, please [create a profile](#).

Step 2 If you ARE an Athletics Victoria member or have an existing profile on the AV online system, please log in below selecting the Member option.

Login in as:

Member
 Club / Specialist Group or School

Username *

Password *

LOGIN

[Forgot Username?](#) | [Forgot Password?](#)

Results

Results on this page are currently limited to AV Shield meets only. More competitions will be added shortly.

For all other results please visit www.athsvic.org.au/results

VIEW RESULTS

NB: A MASTER ACCOUNT must first be created in order to create profiles and complete registration for family members.

- The **ALREADY REGISTERED?** page will appear, please ensure you have not created a profile with Athletics Victoria in the past. If you would like to continue to create a profile click on **OK (1)**. If you have created a profile in the past choose another option.

Already Registered?

If you have already created an online user profile, please [login](#) with your credentials.

If you have forgotten your username, click [here](#).

If you have forgotten your password, click [here](#).

If you need to create a user profile, click OK to continue.

1 → OK

- Once the **CREATE A USER PROFILE** page appears, complete all the necessary information. Ensure you click on **YES** for **REGISTER AS A FAMILY (1)** and click on **NEXT (2)**.

NB: Fields marked with an * are mandatory.

Create an Online User Profile

Member information is retained by Athletics Victoria and will be accessible by your Club.

* indicates a required field.

PERSONAL INFORMATION

TITLE [dropdown] DATE OF BIRTH * [dropdown] [dropdown] [dropdown]

GIVEN NAME * [text] GENDER * Male Female

MIDDLE INITIAL [text] ABORIGINAL / TORRES STRAIT ISLANDER No Yes

FAMILY NAME * [text] DISABILITY No Yes

ADDRESS * [text]

PHONE [text]

SUBURB * [text] MOBILE * [text]

STATE * [text] EMAIL ADDRESS * [text]

POST CODE * [text]

COUNTRY [text] Australia

EMERGENCY CONTACT * [text] EMERGENCY CONTACT NUMBER * [text]

RELATIONSHIP * [text]

INTERESTS

All Throws Sprints Clinics

Vertical Jumps Hurdles Middle Distance Coaching

Horizontal Jumps Walks Distance Officialing

Cross Country Road Racing

MEMBER DETAILS

I WOULD LIKE TO JOIN A Club Specialist Group Non-Financial Member

Please select "Non-Financial Member" if you do not wish to be a member of AV or an affiliated club.

AS A * Athlete Coach Official Associate

PROFILE DETAILS

CREATE A USERNAME* [text]

CREATE A PASSWORD * [text]

CONFIRM PASSWORD * [text]

REGISTER AS A FAMILY No Yes

1

2 → NEXT

6. You will be directed to the **FAMILY REGISTRATION** page where you will be required to complete a profile for each of the family members you would like to connect to your account. Complete all the necessary information and click on **ADD (1)**. There is no restriction on how many family members you can add to the **MASTER ACCOUNT**.
NB: Fields marked with an * are mandatory.

Family Registration

You are eligible for the Athletics Victoria family discount if you register 3 or more competing members. Those registering only as Coaches, Officials, Associates, other non-competing types or Dual & Youth Athletes are not eligible for the family discount.

All members will be registered at the same address with the same emergency contact details.

PERSONAL INFORMATION

TITLE	<input type="text"/>	DATE OF BIRTH *	<input type="text"/>
GIVEN NAME *	<input type="text"/>	GENDER *	<input type="radio"/> Male <input type="radio"/> Female
MIDDLE INITIAL	<input type="text"/>	ABORIGINAL / TORRES STRAIT ISLANDER	<input checked="" type="radio"/> No <input type="radio"/> Yes
FAMILY NAME *	<input type="text"/>	DISABILITY	<input checked="" type="radio"/> No <input type="radio"/> Yes
MOBILE *	<input type="text"/>	EMAIL ADDRESS *	<input type="text"/>

INTERESTS

<input type="checkbox"/> All	<input type="checkbox"/> Throws	<input type="checkbox"/> Sprints	<input type="checkbox"/> Clinics
<input type="checkbox"/> Vertical Jumps	<input type="checkbox"/> Hurdles	<input type="checkbox"/> Middle Distance	<input type="checkbox"/> Coaching
<input type="checkbox"/> Horizontal Jumps	<input type="checkbox"/> Walks	<input type="checkbox"/> Distance	<input type="checkbox"/> Officiating
<input type="checkbox"/> Cross Country	<input type="checkbox"/> Road Racing		

MEMBER DETAILS

TYPE * Athlete Coach Official Associate Personal Trainer Other

PROFILE DETAILS

CREATE A USERNAME*

CREATE A PASSWORD*

CONFIRM PASSWORD*

1 → ADD

MASTER ACCOUNT

SURNAME	FIRST NAME	EMAIL	TYPE
Lightyear	Buzz	victoria@athsvic.org.au	Athlete, Coach

Once you click on **ADD** the profile you have created will appear under the **FAMILY MEMBERS (1)** section. Click on **NEXT (2)** to continue.

FAMILY MEMBERS

1 ←

SURNAME	FIRST NAME	EMAIL	TYPE		
Lightyear	Connie	victoria@athsvic.org.au	Athlete	Edit	Remove
Lightyear	June	victoria@athsvic.org.au	Athlete	Edit	Remove
Lightyear	Ellie	victoria@athsvic.org.au		Edit	Remove

BACK
2 → NEXT

TIP: If you need to **EDIT** or **REMOVE** a family member click on the **EDIT** or **REMOVE** buttons.

7. You will then be directed to the **CHECKOUT** page, review all the information, accept the **TERMS & CONDITIONS (1)** and click on **SUBMIT (2)**.

Checkout

BUZZ LIGHTYEAR

DATE OF BIRTH	11/08/1965	EMAIL	victoria@athsvic.org.au
ADDRESS	123 Fake Street Melbourne VIC 3000 Australia	PHONE	
AV CLUB	Independent	MOBILE	0400 000 000
SECONDARY CLUB	No Affiliation	SCHOOL	No Affiliation

MEMBER TYPE * Athlete Coach Official Associate Personal Trainer Other

SUMMARY

Membership	
ITEM NAME	REGISTRATION FEE
Athletics Victoria Annual Membership - Athlete (Open)	\$155.00
Athletics Victoria Annual Membership - Coach	\$0.00
Independent Annual Membership - Athlete (Open)	\$80.00
Independent Annual Membership - Family Registration Discount x 2	\$20.00
Sub-Total: \$255.00	

Membership	
ITEM NAME	REGISTRATION FEE
Athletics Victoria Annual Membership - Athlete (Under 14/16)	\$115.00
Independent - Athlete (Under 14/16)	\$60.00
Sub-Total: \$175.00	
Total: \$430.00	

NOTE
Upon clicking Submit, you will be directed to our SecurePay payment gateway.
Please ensure your browser has Cookies enabled before proceeding, as the payment gateway will otherwise not display correctly.

BILLING ADDRESS Use Personal Address

Addressed To * Buzz Lightyear
Address * 123 Fake Street
Suburb * Melbourne
State * VIC
Post Code * 3000

I have read and agree to the [Terms & Conditions](#)

1 → 2 →

8. Once you have clicked **SUBMIT** the **SECUREPAY** dialog box will appear. Type in your **CARD NUMBER (1)**, **EXPIRY DATE (2)**, the **CVV2 (3)** and click **CONTINUE (4)**.

Payment gateway by **SecurePay**
A business of Australia Post

Enter Your Payment Details

Invoice Number INV-01579-H8W1K5
Payment Amount 20.00 AUD

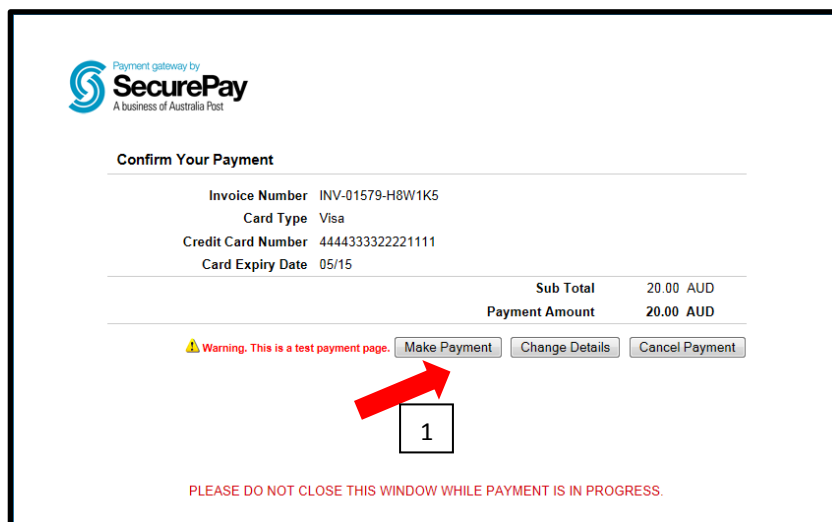
1 → 4

Expiry Date 05 / 15 ← 2

CVV2 123 → 3

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

9. The **CONFIRM YOUR PAYMENT** dialog box will appear, check the details and click on **MAKE YOUR PAYMENT (1)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

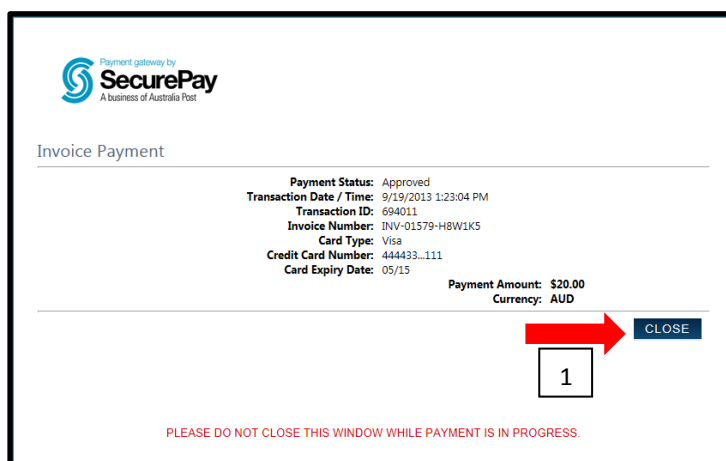
Sub Total 20.00 AUD
Payment Amount 20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

10. If you click on **MAKE PAYMENT** the **INVOICE PAYMENT** will appear, click on **CLOSE (1)** and the **REGISTRATION COMPLETE** notification will appear.



Payment gateway by
SecurePay
A business of Australia Post

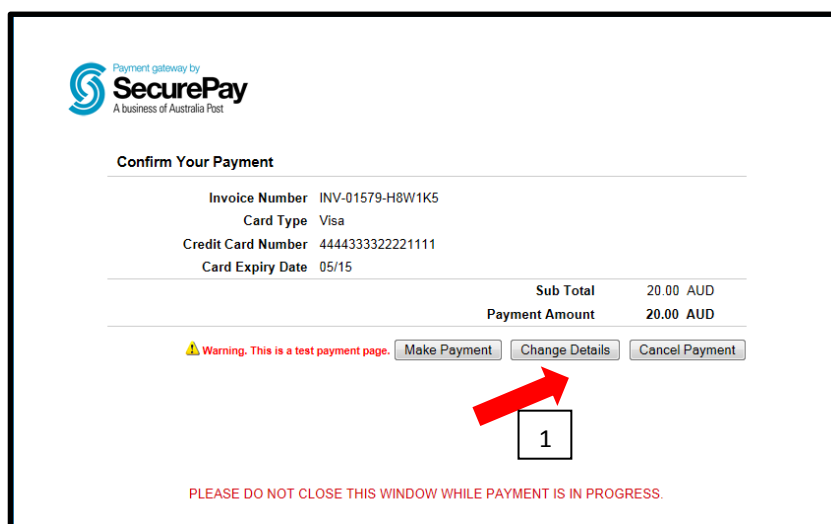
Invoice Payment

Payment Status: Approved
Transaction Date / Time: 9/19/2013 1:23:04 PM
Transaction ID: 694011
Invoice Number: INV-01579-H8W1K5
Card Type: Visa
Credit Card Number: 444433...111
Card Expiry Date: 05/15
Payment Amount: \$20.00
Currency: AUD

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

11. If you click on **CHANGE DETAILS (1)** you will be redirected back to the **ENTER YOUR PAYMENT DETAILS** dialog box and will need to re-enter your payment information.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

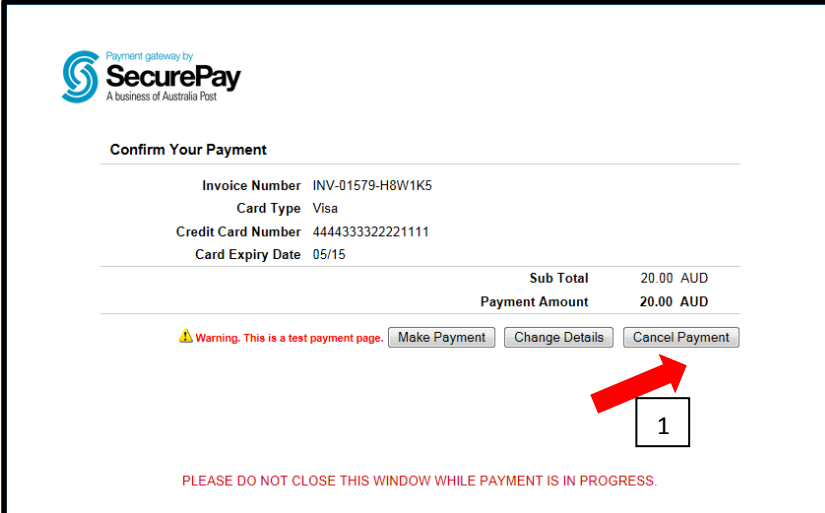
Sub Total 20.00 AUD
Payment Amount 20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

12. If you choose to **CANCEL PAYMENT (1)** the order will be terminated. You can either choose to **RETURN TO CHECKOUT (2)** or **CANCEL PAYMENT (3)**.




Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

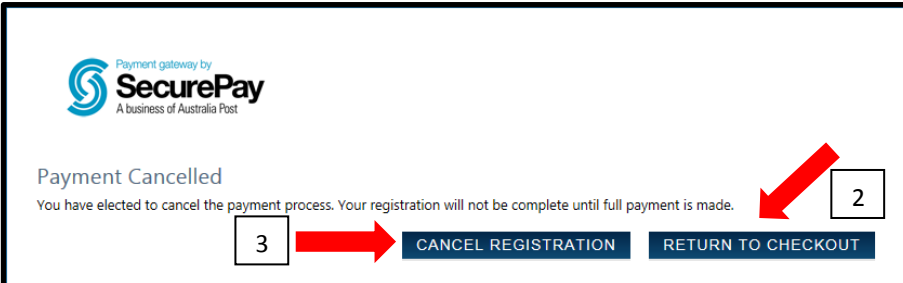
Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

Sub Total	20.00 AUD
Payment Amount	20.00 AUD

 Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.



Payment gateway by
SecurePay
A business of Australia Post

Payment Cancelled

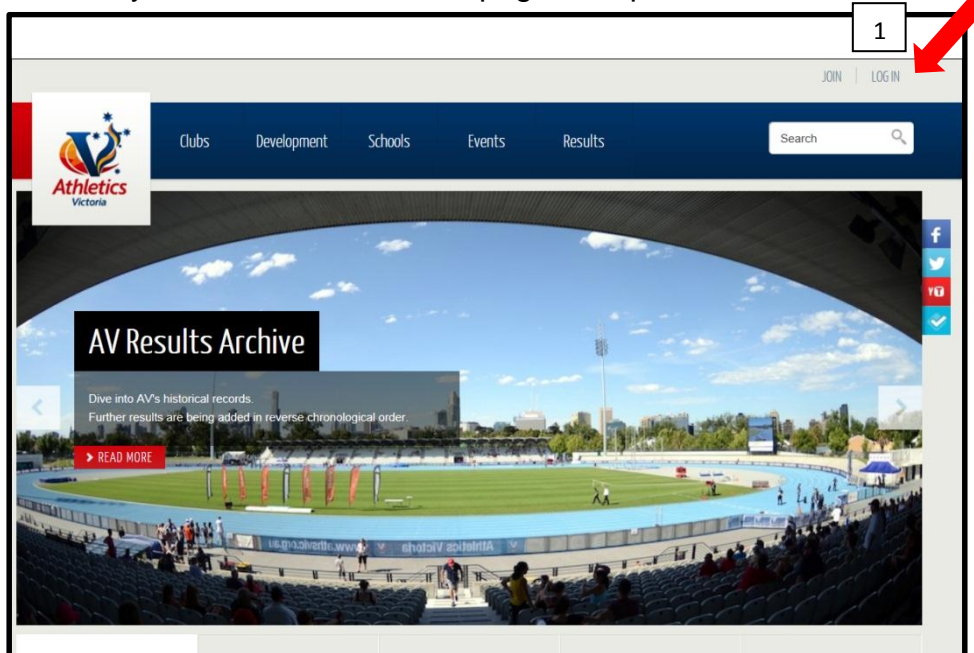
You have elected to cancel the payment process. Your registration will not be complete until full payment is made.

2

3

5. Renew Family Registration

1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



3. On the **LOGIN** page select the **MEMBER (1)** option by clicking your mouse in the circle, type in your **USERNAME (2)** and **PASSWORD (3)** and click on **LOGIN (4)**. Your Member Portal will then open in a new screen.

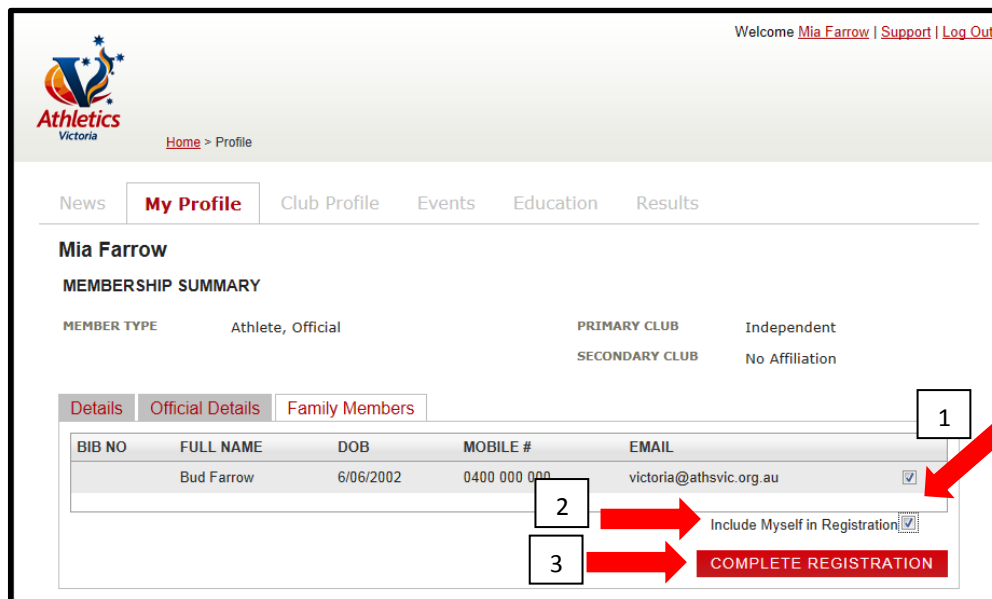
The screenshot shows the Athletics Victoria login page. At the top right, there are links for 'Login' and 'Create a Profile'. The page has a breadcrumb trail 'Home > Login'. There are two main sections: 'Login' and 'Results'. The 'Login' section has two steps: Step 1 (for non-members) and Step 2 (for members). Step 2 includes a login form with the following fields and elements:

- 'Login in as:' section with two radio buttons: 'Member' (selected) and 'Club / Specialist Group or School'. A red arrow points to the 'Member' radio button with a box containing the number 1.
- 'Username *' field containing 'chuck.norris'. A red arrow points to the text with a box containing the number 2.
- 'Password *' field containing '*****'. A red arrow points to the text with a box containing the number 3.
- 'LOGIN' button. A red arrow points to the button with a box containing the number 4.
- Links for 'Forgot Username?' and 'Forgot Password?' below the form.

The 'Results' section on the right contains information about AV Shield meets and a 'VIEW RESULTS' button.

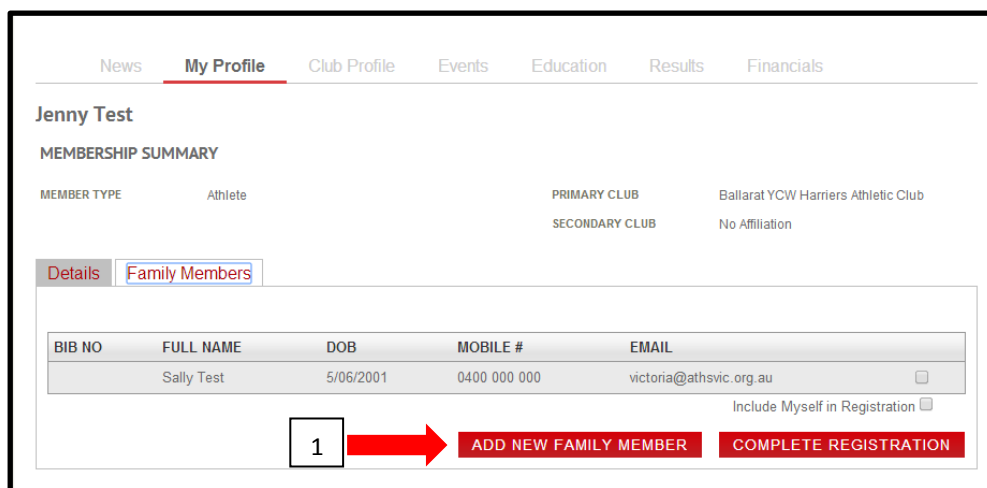
NOTE: In order to RENEW a family registration you must be logged in as the MASTER ACCOUNT. If you are not sure who the Master Account is please contact Athletics Victoria.

- In the **MASTER ACCOUNT** profile click on the **FAMILY MEMBERS** tab. In the **FAMILY MEMBERS** tab you can select which family members you would like to **RENEW** by clicking the **TICK BOX (1)**. If you would also like to complete registration for the **MASTER ACCOUNT** click on **INCLUDE MYSELF IN REGISTRATION (2)** and click on **COMPLETE REGISTRATION (3)**.



NOTE: Please ensure that you have updated the MASTER ACCOUNT details prior to clicking on COMPLETE REGISTRATION

- If you would like to add a **NEW** family member to your registration click on **ADD NEW FAMILY MEMBER (1)**.



6. You will be directed to the **FAMILY REGISTRATION PAGE**, fill in the required information and click on **ADD (1)**, then click on **SAVE AND RETURN (2)**.

The screenshot shows a registration form with the following sections and fields:

- PERSONAL INFORMATION**: TITLE (dropdown), DATE OF BIRTH* (dropdowns), GIVEN NAME* (text), GENDER* (radio buttons for Male and Female), MIDDLE INITIAL (text), ABORIGINAL / TORRES STRAIT ISLANDER (radio buttons for No and Yes), FAMILY NAME* (text), DISABILITY (radio buttons for No and Yes), MOBILE* (text), EMAIL ADDRESS* (text).
- INTERESTS**: A grid of checkboxes for various sports activities including All, Vertical Jumps, Horizontal Jumps, Cross Country, Throws, Hurdles, Walks, Road Racing, Sprints, Middle Distance, Distance, Clinics, Coaching, and Officiating.
- MEMBER DETAILS**: TYPE* (dropdown).
- PROFILE DETAILS**: CREATE A USERNAME* (text), CREATE A PASSWORD* (text), CONFIRM PASSWORD* (text).
- MASTER ACCOUNT**: A text field containing "You are not registering yourself." To the right, a box with the number "1" has a red arrow pointing to an "ADD" button.
- FAMILY MEMBERS**: A text field containing "You have not yet added any family members." At the bottom, a box with the number "2" has a red arrow pointing to a "SAVE AND RETURN" button. Other buttons at the bottom include "BACK" and "COMPLETE REGISTRATION".

NOTE: If you need to EDIT any information in the family members profile click on EDIT prior to clicking on NEXT.

7. You will be directed to the **CHECKOUT** page, review all the information, accept the **TERMS & CONDITIONS (1)** and click on **SUBMIT (2)**.

Checkout
BUZZ LIGHTYEAR

DATE OF BIRTH	11/08/1965	EMAIL	victoria@athsvic.org.au
ADDRESS	123 Fake Street Melbourne VIC 3000 Australia	PHONE	
AV CLUB	Independent	MOBILE	0400 000 000
SECONDARY CLUB	No Affiliation	SCHOOL	No Affiliation

MEMBER TYPE * Athlete Coach Official Associate Personal Trainer Other

SUMMARY

Membership	
ITEM NAME	REGISTRATION FEE
Athletics Victoria Annual Membership - Athlete (Open)	\$155.00
Athletics Victoria Annual Membership - Coach	\$0.00
Independent Annual Membership - Athlete (Open)	\$80.00
Independent Annual Membership - Family Registration Discount x 2	\$20.00
Sub-Total:	\$255.00

Membership	
June Lightyear	
ITEM NAME	REGISTRATION FEE
Athletics Victoria Annual Membership - Athlete (Under 14/16)	\$115.00
Independent - Athlete (Under 14/16)	\$60.00
Sub-Total:	\$175.00
Total:	\$430.00

NOTE
Upon clicking Submit, you will be directed to our SecurePay payment gateway.
Please ensure your browser has Cookies enabled before proceeding, as the payment gateway will otherwise not display correctly.

BILLING ADDRESS Use Personal Address

Addressed To * Buzz Lightyear
Address * 123 Fake Street
Suburb * Melbourne
State * VIC
Post Code * 3000

I have read and agree to the [Terms & Conditions](#)

7. Once you have clicked **SUBMIT** the **SECUREPAY** dialog box will appear. Type in your **CARD NUMBER (1)**, **EXPIRY DATE (2)**, the **CVV2 (3)** and click **CONTINUE (4)**.

Payment gateway by
SecurePay
A business of Australia Post

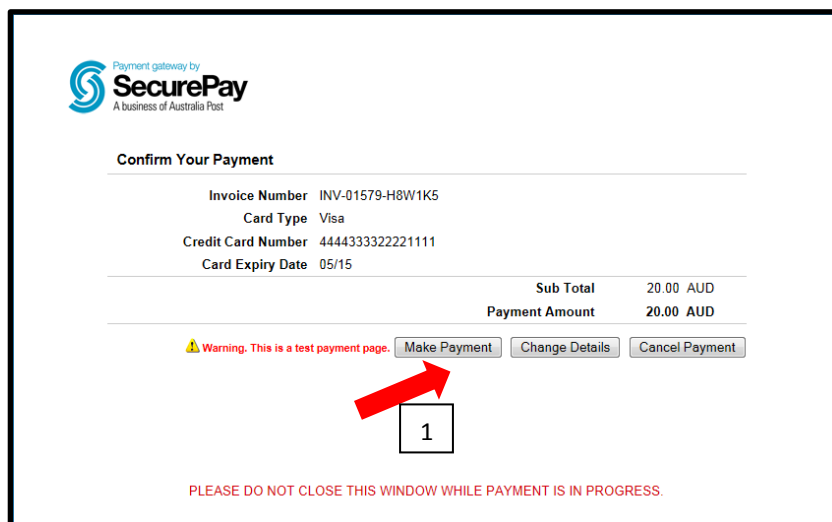
Enter Your Payment Details

Invoice Number INV-01579-H8W1K5
Payment Amount 20.00 AUD

/

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

8. The **CONFIRM YOUR PAYMENT** dialog box will appear, check the details and click on **MAKE YOUR PAYMENT (1)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

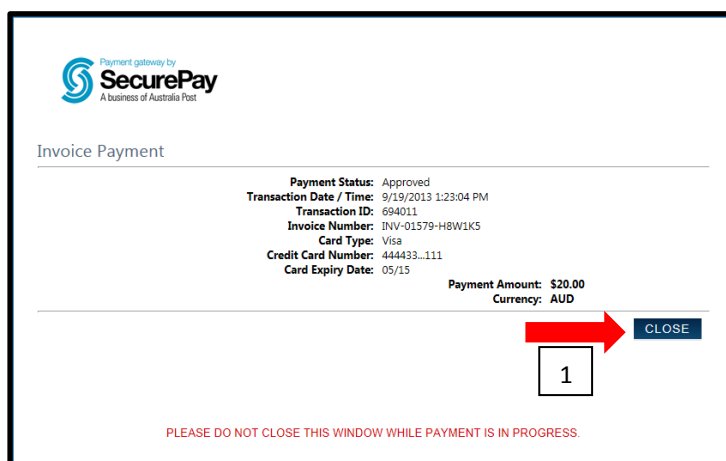
Sub Total 20.00 AUD
Payment Amount 20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

9. If you click on **MAKE PAYMENT** the **INVOICE PAYMENT** will appear, click on **CLOSE (1)** and the **REGISTRATION COMPLETE** notification will appear.



Payment gateway by
SecurePay
A business of Australia Post

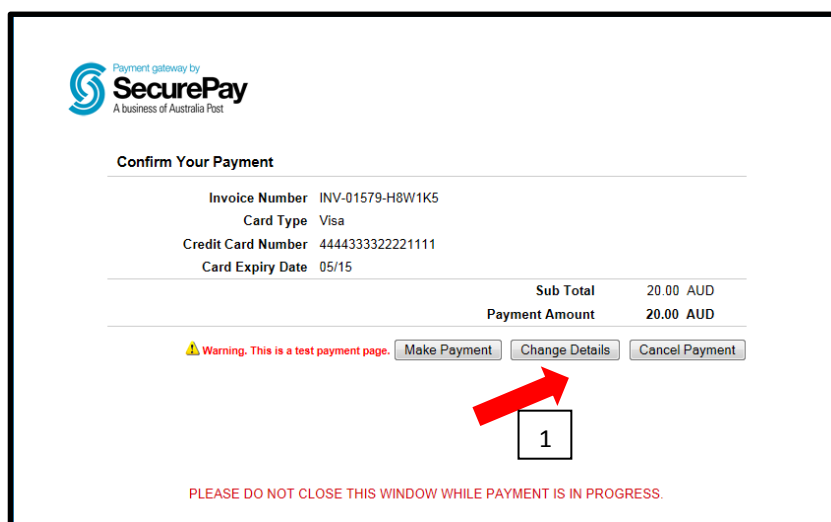
Invoice Payment

Payment Status: Approved
Transaction Date / Time: 9/19/2013 1:23:04 PM
Transaction ID: 694011
Invoice Number: INV-01579-H8W1K5
Card Type: Visa
Credit Card Number: 444433...111
Card Expiry Date: 05/15
Payment Amount: \$20.00
Currency: AUD

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

10. If you click on **CHANGE DETAILS (1)** you will be redirected back to the **ENTER YOUR PAYMENT DETAILS** dialog box and will need to re-enter your payment information.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

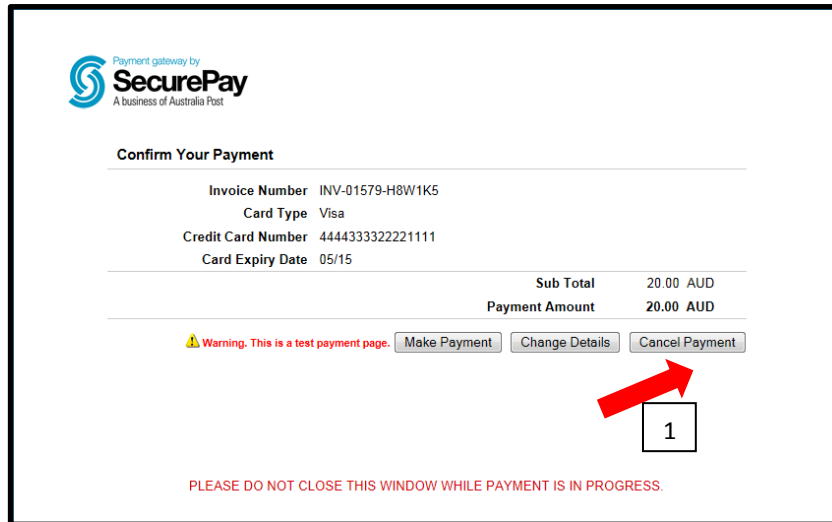
Sub Total 20.00 AUD
Payment Amount 20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

11. If you choose to **CANCEL PAYMENT (1)** the order will be terminated. You can either choose to **RETURN TO CHECKOUT (2)** or **CANCEL PAYMENT (3)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

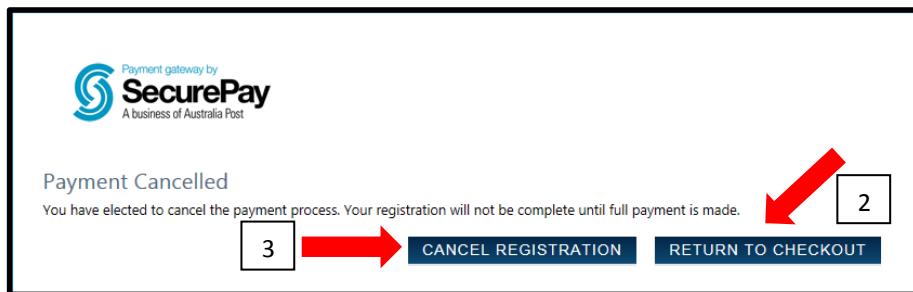
Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

Sub Total	20.00 AUD
Payment Amount	20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.



Payment gateway by
SecurePay
A business of Australia Post

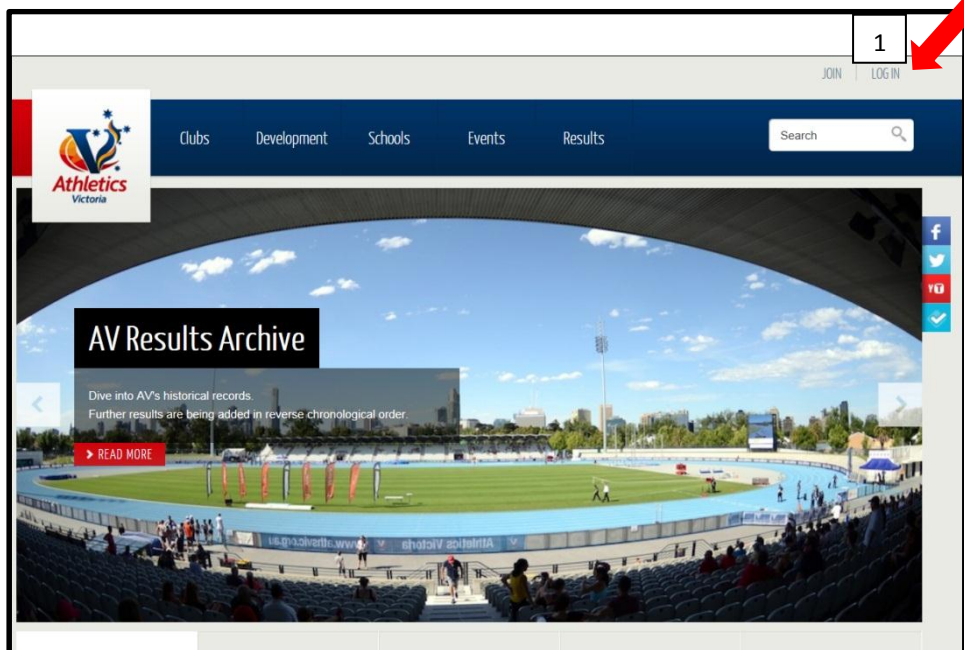
Payment Cancelled
You have elected to cancel the payment process. Your registration will not be complete until full payment is made.

3

2

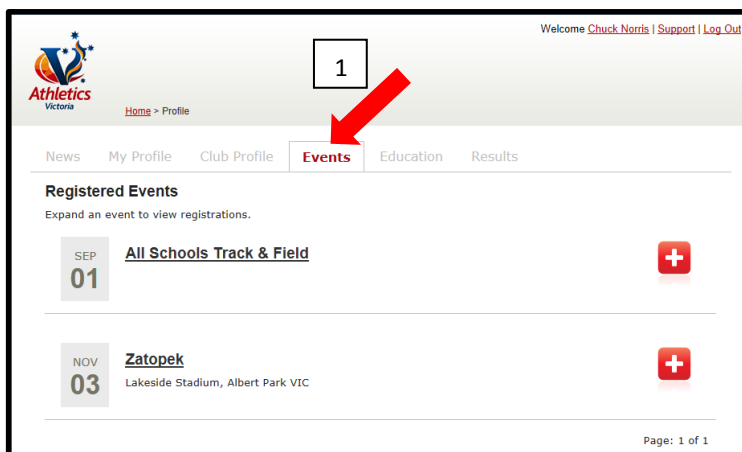
6. Register for an Event

1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.

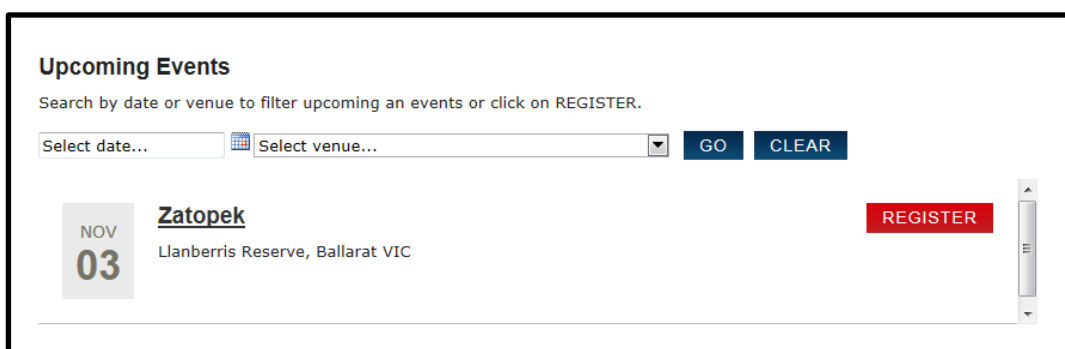


3. On the **LOGIN** page select the **MEMBER (1)** option by clicking your mouse in the circle, type in your **USERNAME (2)** and **PASSWORD (3)** and click on **LOGIN (4)**. Your Member Portal will then open in a new screen.

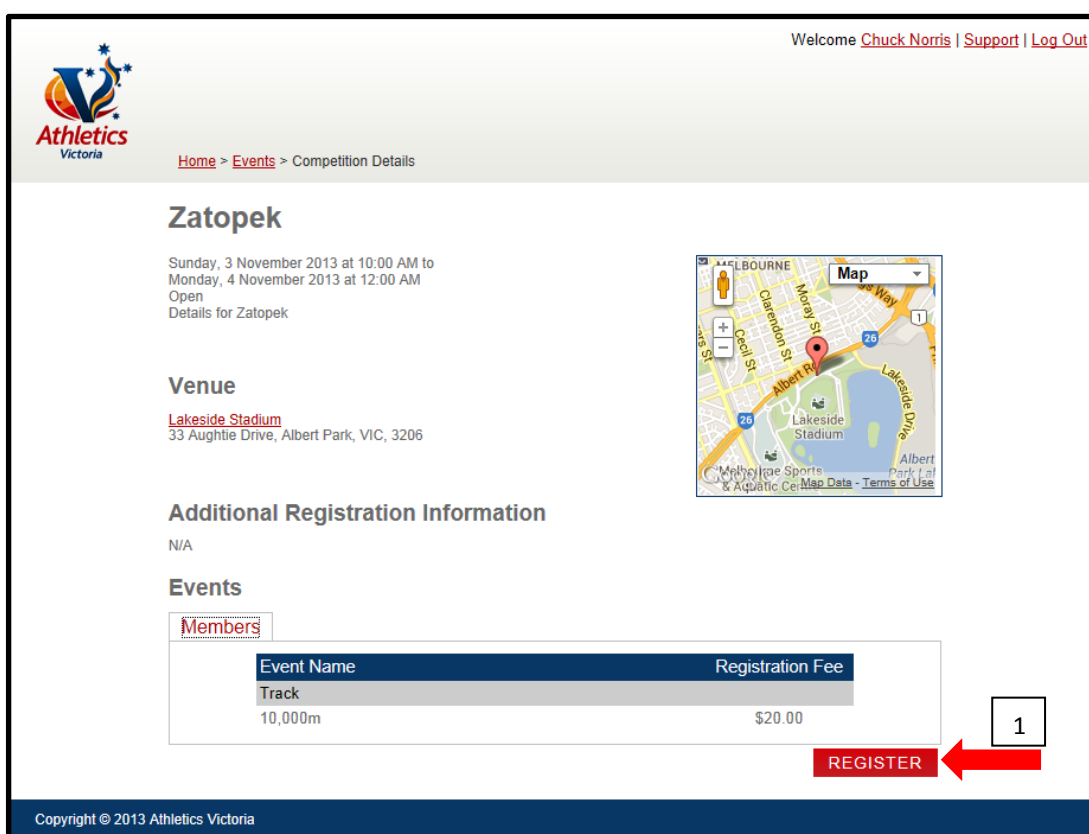
4. Once logged in to the Member Portal click on the **EVENTS (1)** tab.




5. To register for an upcoming AV event either select the date of the event, the venue of use the scroll bar to locate the event. Once you have located the event you wish to enter a member of your club in, click on **REGISTER (1)**. You will be directed to the event specific page.



6. Once on the event specific page click on **REGISTER (1)**. The **EVENT REGISTRATION** page will open.



7. Once in the **EVENT REGISTRATION** page, choose who you are **COMPETING ON BEHALF OF (1)** and click on **REGISTER (2)**. Your chosen event will now appear under **SUMMARY (3)**. Once the **EVENT** has moved to the **SUMMARY** section, click on **CONTINUE (4)**.


Welcome [Chuck Norris](#) | [Support](#) | [Log Out](#)

[Home](#) > [Events](#) > [Zatopek](#) > Event Registration

Event Registration

CHUCK NORRIS

DATE OF BIRTH	14/08/1968	EMAIL	victoria@athsvic.org.au
ADDRESS	123 Fake Street Melbourne VIC 3000 Australia	PHONE	
AV CLUB	Independent	MOBILE	0400 000 000
SECONDARY CLUB	Athletics Essendon	SCHOOL	No Affiliation

1
→

COMPETING ON BEHALF OF: *

AV Club
 Secondary Club
 School / University

NOV
02

Zatopek

Llanberris Reserve
Young Street, Ballarat, VIC, 3350

EVENTS AVAILABLE

Track

EVENT NAME	REGISTRATION FEE
10,000m (Open Men, Under 12 Boys, Under 14 Boys, Under 15 Boys, Under 16 Boys, Under 17 Boys, Under 18 Boys, Under 20 Men)	\$20.00 Register

SUMMARY
2

EVENTS AVAILABLE

Track

None found

←
3

SUMMARY
←

Track

EVENT NAME	PERSONAL BEST	AGE DIVISION	REGISTRATION FEE
10,000m (Open Men, Under 12 Boys, Under 14 Boys, Under 15 Boys, Under 16 Boys, Under 17 Boys, Under 18 Boys, Under 20 Men)	42:56	Open Men ▼	\$20.00 Unregister

Sub-Total: \$20.00

Total: \$20.00

CONTINUE
4
↘

TIP: Remember to put in your Personal Best time. Personal best times should be entered in following format 1:00:00.

8. You will be directed to the **CHECKOUT**. Click on **SUBMIT (1)**.

Checkout

BUZZ LIGHTYEAR

DATE OF BIRTH	11/08/1965	EMAIL	victoria@athsvic.org.au
ADDRESS	123 Fake Street Melbourne VIC 3000 Australia	PHONE	
AV CLUB	Independent	MOBILE	0400 000 000
SECONDARY CLUB	No Affiliation	SCHOOL	No Affiliation

NOV 02 **Zatopek**
Lakeside Stadium
33 Aughtie Drive, Albert Park, VIC, 3206

SUMMARY

ITEM NAME	REGISTRATION FEE
10,000m (Open Men, Under 12 Boys, Under 14 Boys, Under 15 Boys, Under 16 Boys, Under 17 Boys, Under 18 Boys, Under 20 Men)	\$20.00
Sub-Total: \$20.00	
Total: \$20.00	

NOTE
Upon clicking Submit, you will be directed to our SecurePay payment gateway.
Please ensure your browser has Cookies enabled before proceeding, as the payment gateway will otherwise not display correctly.

BILLING ADDRESS Use Personal Address

Addressed To *
 Address *

 Suburb *
 State *
 Post Code *

1

BACK **SUBMIT**

9. Once you have clicked **SUBMIT** the **SECUREPAY** dialog box will appear. Type in your **CARD NUMBER (1)**, **EXPIRY DATE (2)**, the **CVV2 (3)** and click **CONTINUE (4)**.

Payment gateway by **SecurePay**
A business of Australia Post

Enter Your Payment Details

Invoice Number INV-01579-H8W1K5
 Payment Amount 20.00 AUD

1

Card Number

Expiry Date /

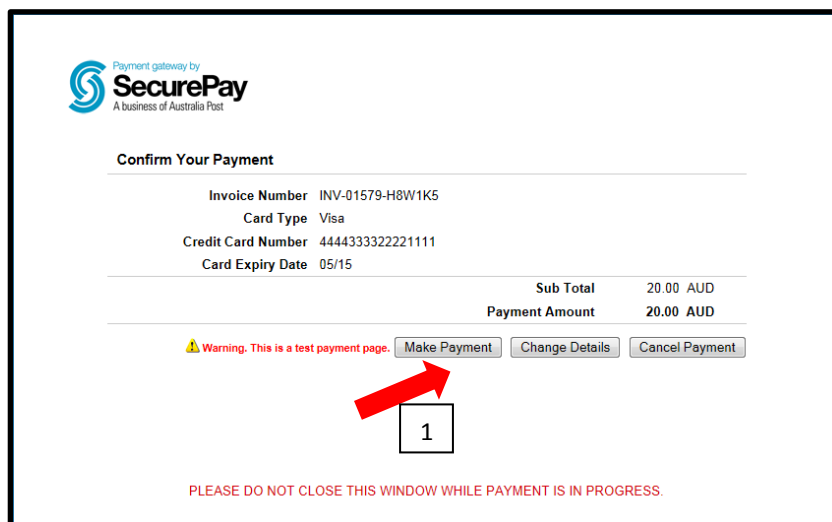
CVV2

3

4

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

10. The **CONFIRM YOUR PAYMENT** dialog box will appear, check the details and click on **MAKE YOUR PAYMENT (1)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

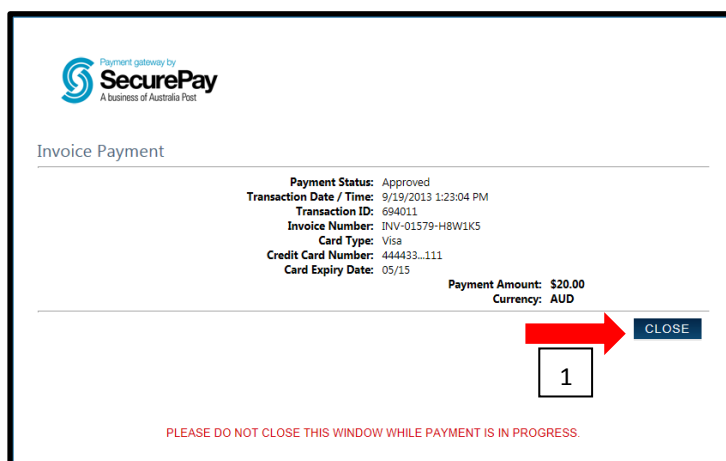
Sub Total 20.00 AUD
Payment Amount 20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

11. If you click on **MAKE PAYMENT** the **INVOICE PAYMENT** will appear, click on **CLOSE (1)** and the **REGISTRATION COMPLETE** notification will appear.



Payment gateway by
SecurePay
A business of Australia Post

Invoice Payment

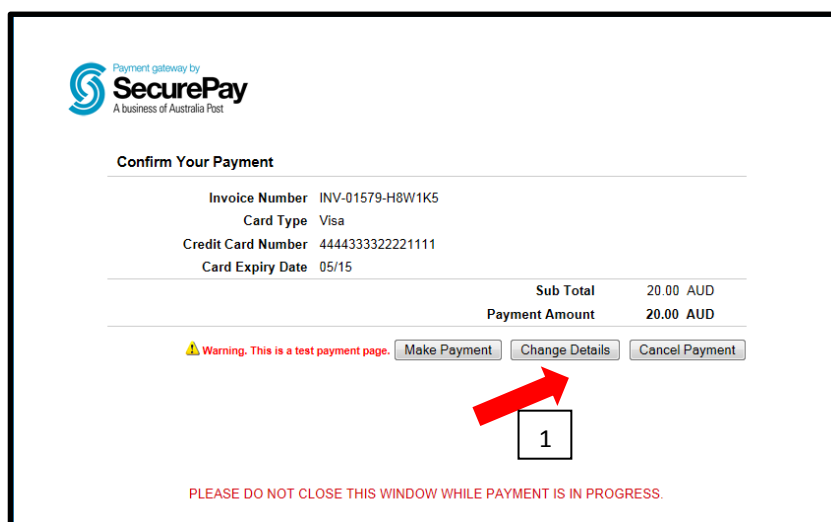
Payment Status: Approved
Transaction Date / Time: 9/19/2013 1:23:04 PM
Transaction ID: 694011
Invoice Number: INV-01579-H8W1K5
Card Type: Visa
Credit Card Number: 444433...111
Card Expiry Date: 05/15

Payment Amount: \$20.00
Currency: AUD

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

12. If you click on **CHANGE DETAILS (1)** you will be redirected back to the **ENTER YOUR PAYMENT DETAILS** dialog box and will need to re-enter your payment information.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

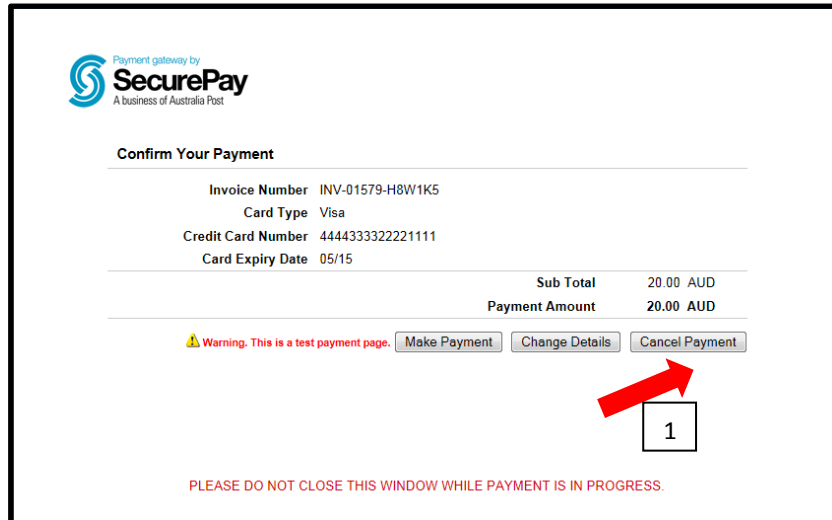
Sub Total 20.00 AUD
Payment Amount 20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

13. If you choose to **CANCEL PAYMENT (1)** the order will be terminated. You can either choose to **RETURN TO CHECKOUT (2)** or **CANCEL PAYMENT (3)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

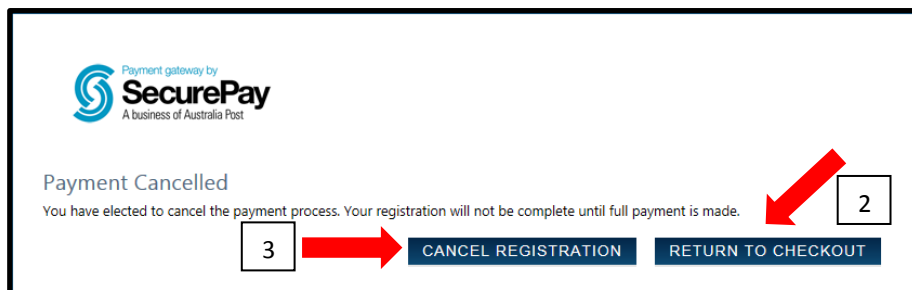
Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

Sub Total	20.00 AUD
Payment Amount	20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.



Payment gateway by
SecurePay
A business of Australia Post

Payment Cancelled

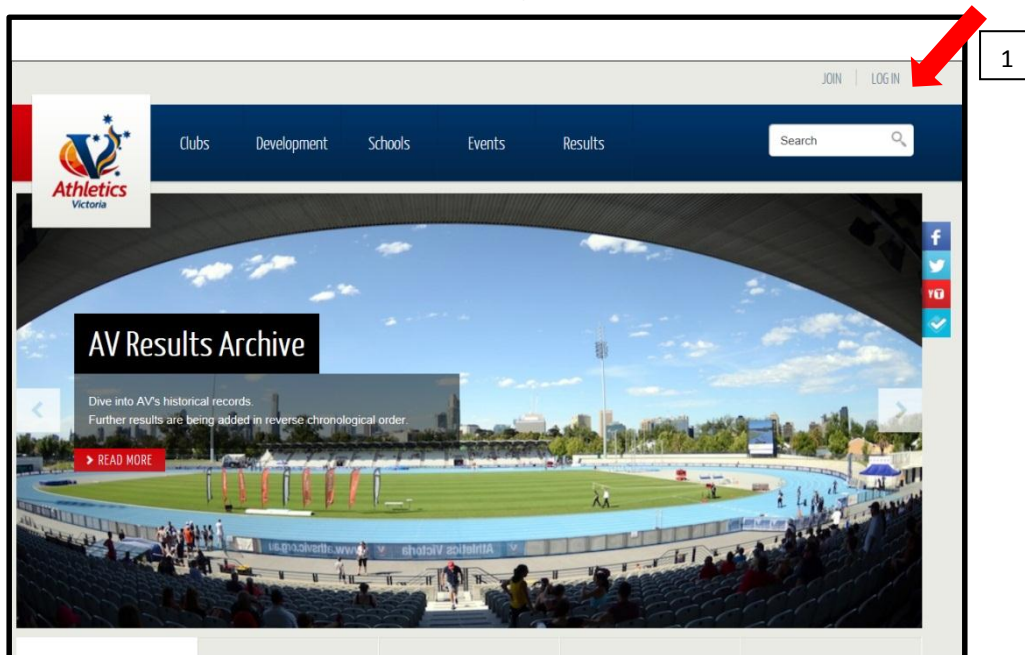
You have elected to cancel the payment process. Your registration will not be complete until full payment is made.

3

2

7. Register for an Education Course

1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



3. On the **LOGIN** page select the **MEMBER (1)** option by clicking your mouse in the circle, type in your **USERNAME (2)** and **PASSWORD (3)** and click on **LOGIN (4)**. Your Member Portal will then open in a new screen.

Home > Login

Login

Step 1 If you are NOT an Athletics Victoria member or do NOT have an existing profile on the AV online system, please [create a profile](#).

Step 2 If you ARE an Athletics Victoria member or have an existing profile on the AV online system, please log in below selecting the Member option.

Login in as:

Member

Club / Specialist Group or School

Username *

Password *

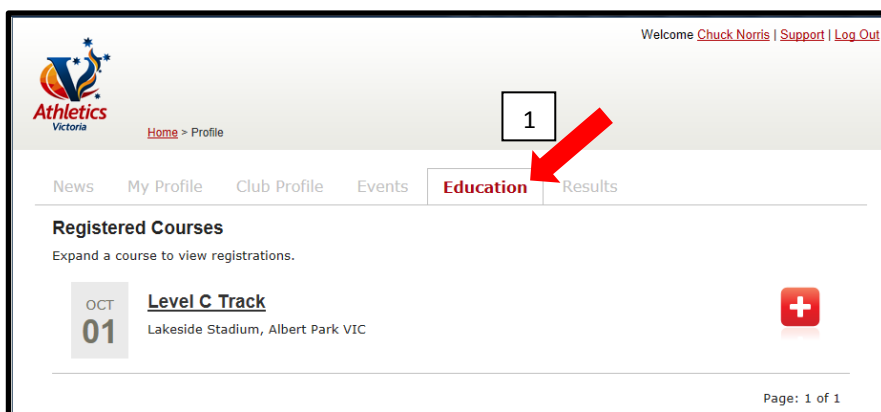
[Forgot Username?](#) | [Forgot Password?](#)

Results

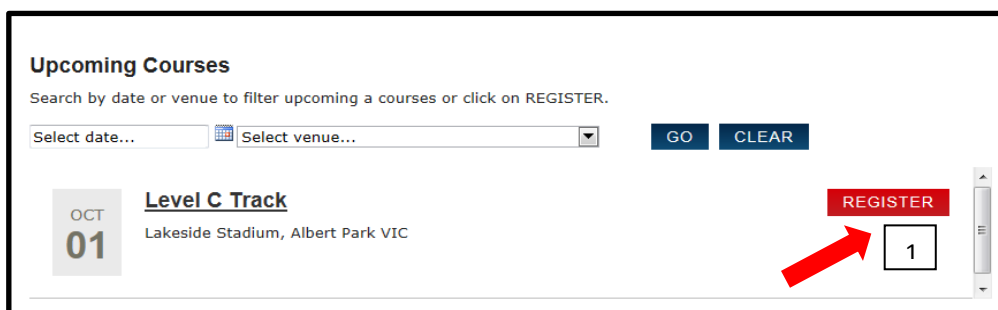
Results on this page are currently limited to AV Shield meets only. More competitions will be added shortly.

For all other results please visit www.athsvic.org.au/results

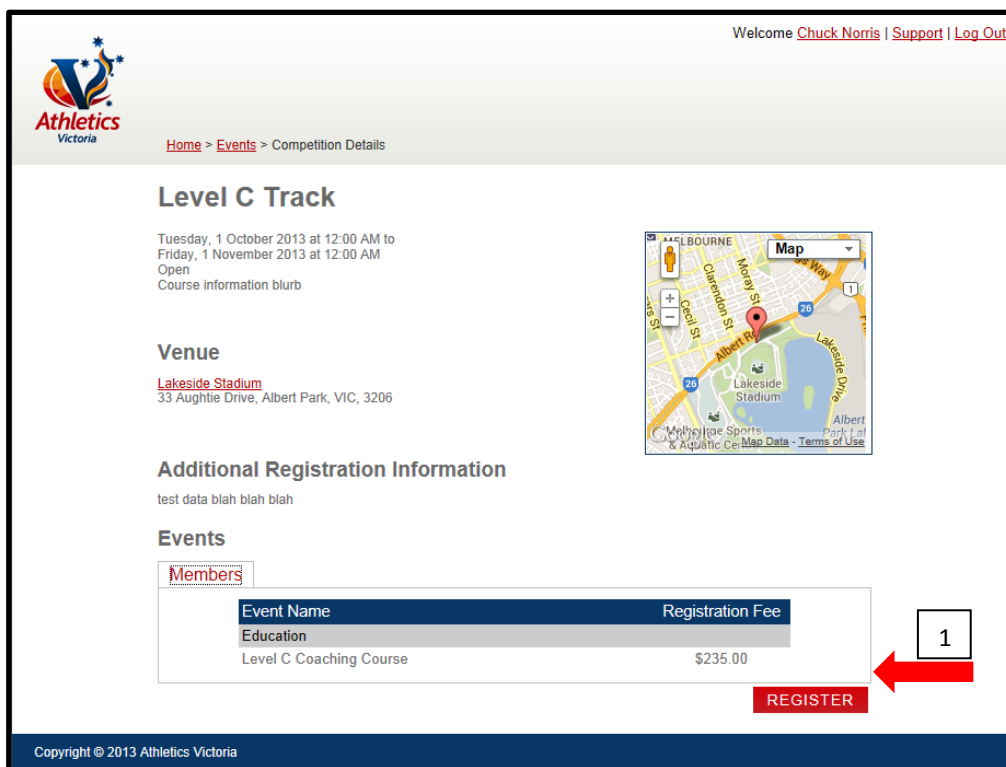
4. Once logged in to the Member Portal click on the **EDUCATION (1)** tab.



5. To register for an upcoming AV education course either select the date of the event, the venue of use the scroll bar to locate the event. Once you have located the event you wish to enter a member of your club in, click on **REGISTER (1)**. You will be directed to the event specific page.



6. Once on the event specific page click on **REGISTER (1)**. The **EVENT REGISTRATION** page will open.



7. Once in the **EVENT REGISTRATION** page click on **REGISTER (1)**. Your chosen course will now appear under **SUMMARY (2)**. Once the **COURSE** has moved to the **SUMMARY** section, click on **CONTINUE (3)**.

Welcome [Chuck Norris](#) | [Support](#) | [Log Out](#)

Athletics Victoria

[Home](#) > [Events](#) > [Level C Track](#) > Event Registration

Event Registration

CHUCK NORRIS

DATE OF BIRTH	14/08/1968	EMAIL	victoria@athsvic.org.au
ADDRESS	123 Fake Street Melbourne VIC 3000 Australia	PHONE	
AV CLUB	Independent	MOBILE	0400 000 000
SECONDARY CLUB	Athletics Essendon	SCHOOL	No Affiliation

EVENTS AVAILABLE

Education	
EVENT NAME	REGISTRATION FEE
Level C Coaching Course (Open Men, Under 18 Boys, Under 20 Men)	\$235.00 Register

SUMMARY

Education	
EVENT NAME	REGISTRATION FEE
Level C Coaching Course (Open Men, Under 18 Boys, Under 20 Men)	\$235.00 Unregister
Sub-Total: \$235.00	
Total: \$235.00	

[CONTINUE](#)

8. You will be directed to the **CHECKOUT**. Ensure you read and select the **TERMS & CONDITIONS (1)** tick box prior to clicking **SUBMIT (2)**.

Checkout

BUZZ LIGHTYEAR

DATE OF BIRTH	11/08/1965	EMAIL	victoria@athsvic.org.au
ADDRESS	123 Fake Street Melbourne VIC 3000 Australia	PHONE	
AV CLUB	Independent	MOBILE	0400 000 000
SECONDARY CLUB	No Affiliation	SCHOOL	No Affiliation

SUMMARY

Education	
EVENT NAME	REGISTRATION FEE
Level C Coaching Course (Open Men, Under 18 Boys, Under 20 Men)	\$235.00
Sub-Total: \$235.00	
Total: \$235.00	

NOTE
Upon clicking Submit, you will be directed to our SecurePay payment gateway.
Please ensure your browser has Cookies enabled before proceeding, as the payment gateway will otherwise not display correctly.

BILLING ADDRESS Use Personal Address

Addressed To *

Address *

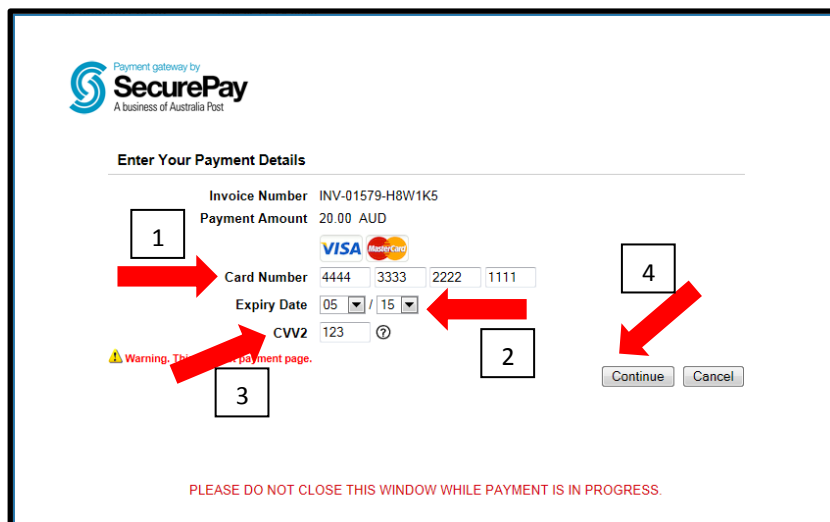
Suburb *

State *

Post Code *

[BACK](#) [SUBMIT](#)

9. Once you have clicked **SUBMIT** the **SECUREPAY** dialog box will appear. Type in your **CARD NUMBER (1)**, **EXPIRY DATE (2)**, the **CVV2 (3)** and click **CONTINUE (4)**.



Payment gateway by
SecurePay
A business of Australia Post

Enter Your Payment Details

Invoice Number INV-01579-H8W1K5
Payment Amount 20.00 AUD

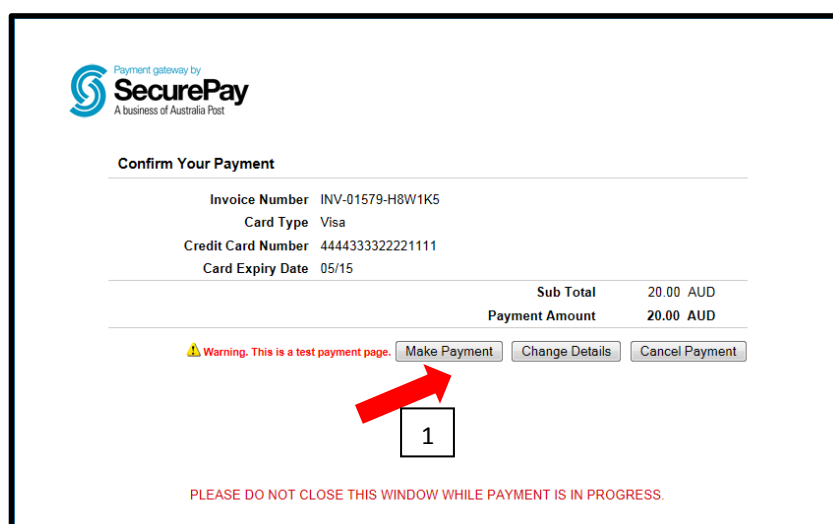
1 → Card Number 4444 3333 2222 1111
Expiry Date 05 / 15 ← 2
CVV2 123 → 3

Warning. This is a test payment page.

4 → Continue Cancel

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

10. The **CONFIRM YOUR PAYMENT** dialog box will appear, check the details and click on **MAKE YOUR PAYMENT (1)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

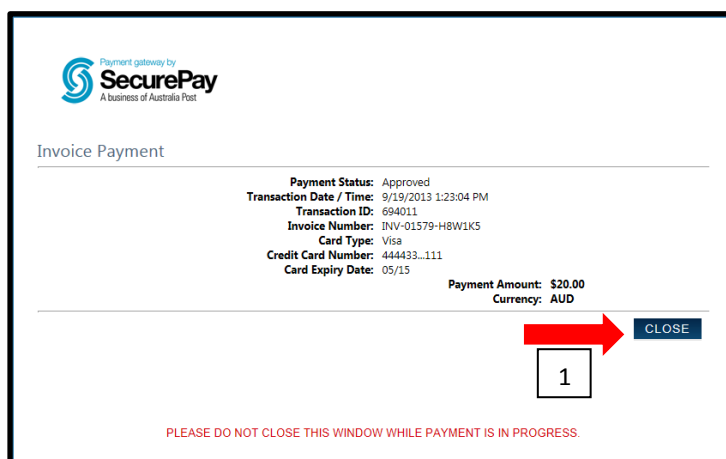
Sub Total	20.00 AUD
Payment Amount	20.00 AUD

Warning. This is a test payment page.

1 → Make Payment Change Details Cancel Payment

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

11. If you click on **MAKE PAYMENT** the **INVOICE PAYMENT** will appear, click on **CLOSE (1)** and the **REGISTRATION COMPLETE** notification will appear.



Payment gateway by
SecurePay
A business of Australia Post

Invoice Payment

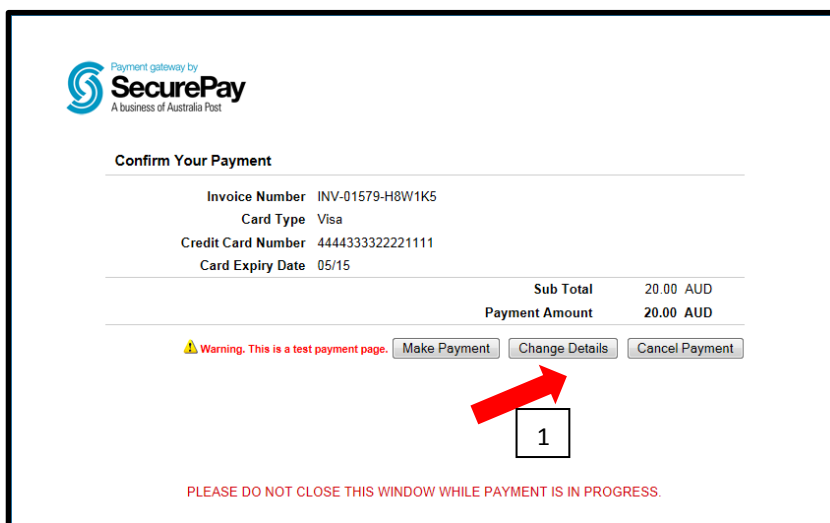
Payment Status: Approved
Transaction Date / Time: 9/19/2013 1:23:04 PM
Transaction ID: 694011
Invoice Number: INV-01579-H8W1K5
Card Type: Visa
Credit Card Number: 44443333...111
Card Expiry Date: 05/15

Payment Amount: \$20.00
Currency: AUD

1 → CLOSE

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

12. If you click on **CHANGE DETAILS (1)** you will be redirected back to the **ENTER YOUR PAYMENT DETAILS** dialog box and will need to re-enter your payment information.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

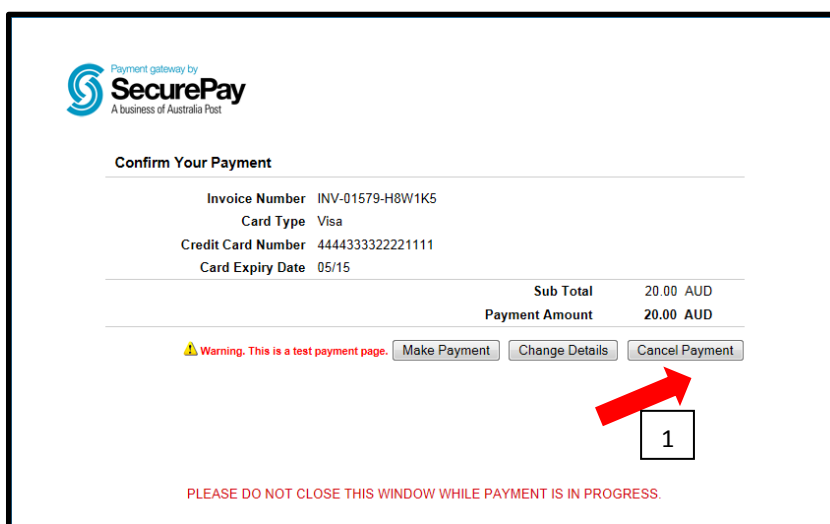
Sub Total	20.00 AUD
Payment Amount	20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.

13. If you choose to **CANCEL PAYMENT (1)** the order will be terminated. You can either choose to **RETURN TO CHECKOUT (2)** or **CANCEL PAYMENT (3)**.



Payment gateway by
SecurePay
A business of Australia Post

Confirm Your Payment

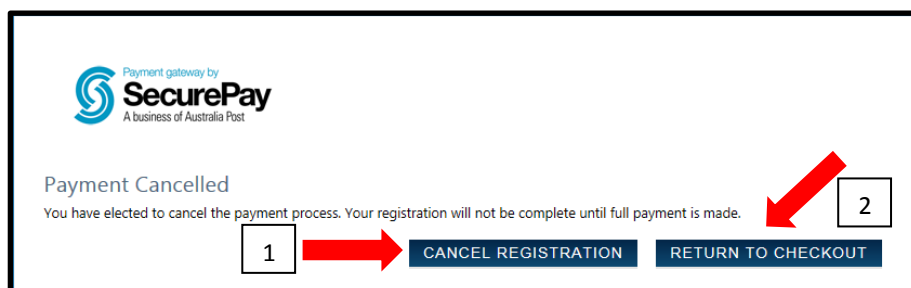
Invoice Number INV-01579-H8W1K5
Card Type Visa
Credit Card Number 4444333322221111
Card Expiry Date 05/15

Sub Total	20.00 AUD
Payment Amount	20.00 AUD

⚠ Warning. This is a test payment page.

1

PLEASE DO NOT CLOSE THIS WINDOW WHILE PAYMENT IS IN PROGRESS.



Payment gateway by
SecurePay
A business of Australia Post

Payment Cancelled

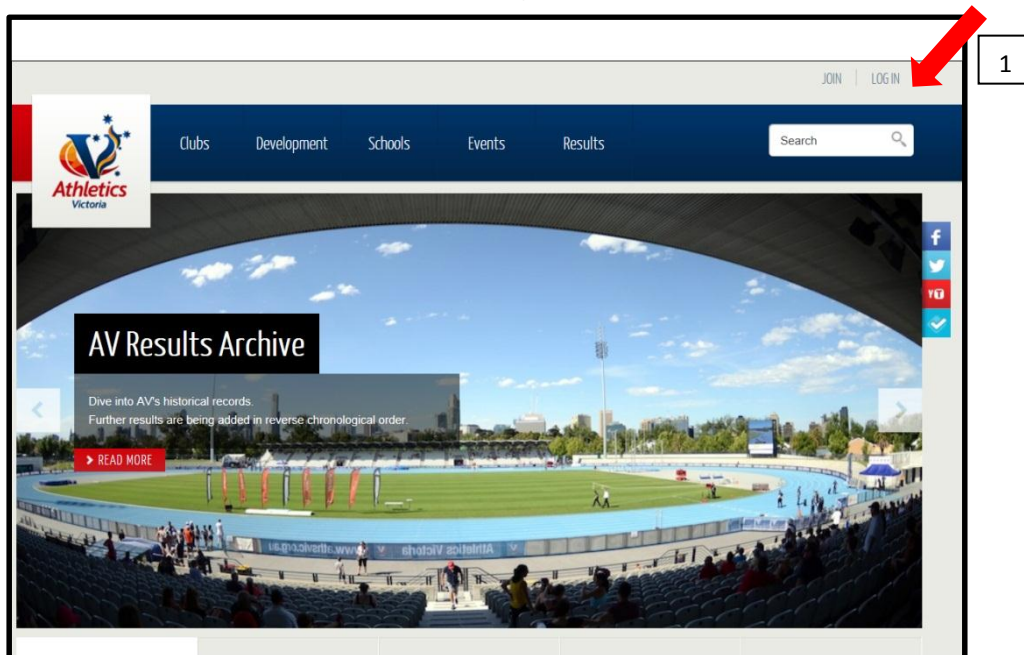
You have elected to cancel the payment process. Your registration will not be complete until full payment is made.

1

2

8. Results

1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



3. On the **LOGIN** page select the **MEMBER (1)** option by clicking your mouse in the circle, type in your **USERNAME (2)** and **PASSWORD (3)** and click on **LOGIN (4)**. Your Member Portal will then open in a new screen.

The screenshot shows the Athletics Victoria website login page. The page has a header with the Athletics Victoria logo and navigation links. The main content area is titled 'Login' and contains two steps: 'Step 1' for non-members and 'Step 2' for members. Under 'Step 2', there is a login form with the following elements: a radio button for 'Member' (labeled '1'), a text input for 'Username*' containing 'chuck.norris' (labeled '2'), a text input for 'Password*' with masked characters (labeled '3'), and a red 'LOGIN' button (labeled '4'). There are also links for 'Forgot Username?' and 'Forgot Password?'. To the right, there is a 'Results' section with a 'VIEW RESULTS' button.

4. Click on the **RESULTS (1)** tab, your results from AV Shield will automatically appear for the current season. Click on **VIEW DETAILS (2)** to see result information.

News
My Profile
Club Profile
Events
Education
1 **Results**
Financials

Profile Results

Results on this page are currently limited to AV Shield meets only. More competitions will be added shortly. For all other results please visit www.athsvic.org.au/results

Search by Competition Name, Competition Start Date and/or Event name to filter Profile Results

GO
CLEAR

Competition Name	Date	Event Name	Wind	Performance	
2013/14 AV Shield - Round 8	1/02/2014	Triple Jump		9.98m	View Details
2013/14 AV Shield - Round 2	2/11/2013	200 m	2.0	27.15	View Details
2013/14 AV Shield - Round 2	2/11/2013	800 m		2:27.2h	View Details
2013/14 AV Shield - Round 2	2/11/2013	Hurdles		69.28	View Details
2013/14 AV Shield - Round 2	2/11/2013	Shot Put		7.60m	View Details

2

RESULT DETAILS

FULL NAME

GENDER

CLUB

REGION

COMPETITION NAME (INC. ROUND)

BIB

AGE GROUP

EVENT / DISTANCE

TEAM#

PERFORMANCE

POINTS

SPEC (WEIGHT/HEIGHT)

AGE DIVISION

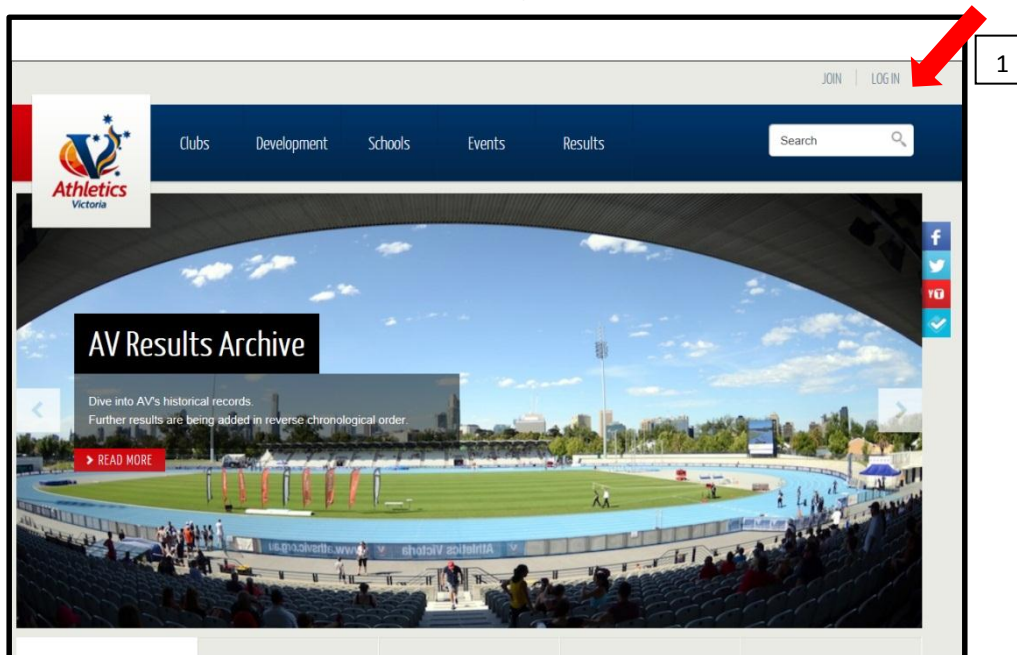
HEAT#

WIND

CLOSE

9. Financials

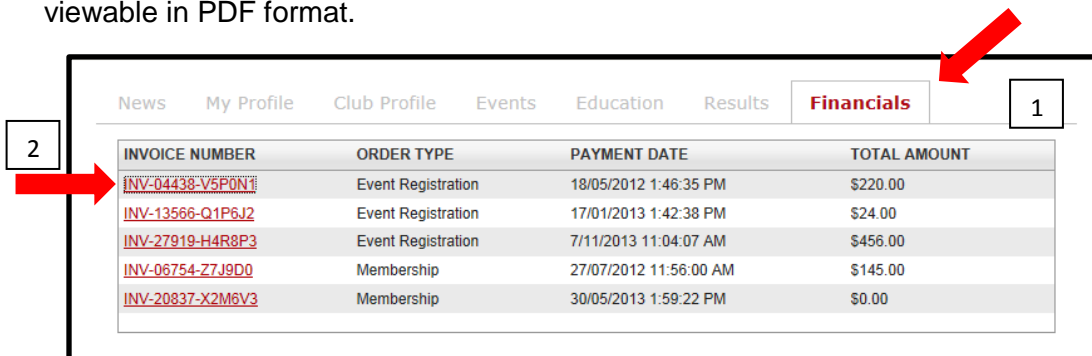
1. Go to Athletics Victoria website <http://www.athsvic.org.au/>.
2. On the **HOME** page of the AV website click on **LOGIN (1)** located in the top right-hand corner of your screen, the **LOGIN** page will open in a new window.



3. On the **LOGIN** page select the **MEMBER (1)** option by clicking your mouse in the circle, type in your **USERNAME (2)** and **PASSWORD (3)** and click on **LOGIN (4)**. Your Member Portal will then open in a new screen.

The screenshot shows the Athletics Victoria website login page. The page has a header with the Athletics Victoria logo and a 'Home > Login' breadcrumb. The main content area is titled 'Login' and contains two steps: 'Step 1' for non-members to create a profile and 'Step 2' for members to log in. The login form includes a 'Login in as:' section with two radio buttons: 'Member' (selected and circled with a red arrow and box '1') and 'Club / Specialist Group or School'. Below this are fields for 'Username *' (containing 'chuck.norris' and circled with a red arrow and box '2') and 'Password *' (circled with a red arrow and box '3'). A red 'LOGIN' button is circled with a red arrow and box '4'. There are also links for 'Forgot Username?' and 'Forgot Password?'. On the right side, there is a 'Results' section with a 'VIEW RESULTS' button.

4. Click on the **FINANCIALS (1)** tab, a list of all tax receipts will appear in the table. To view a tax receipt click on the **INVOICE NUMBER (2)** (highlighted in red). Your tax receipt is viewable in PDF format.

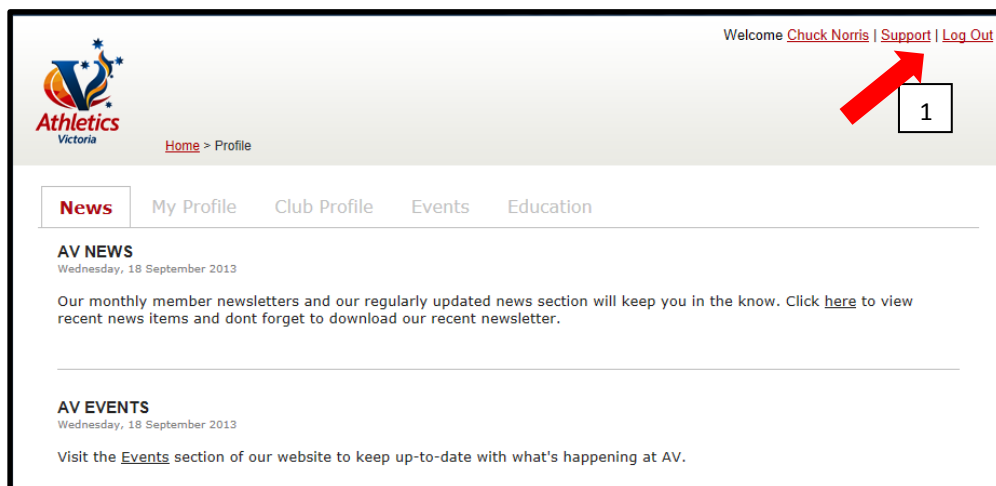


INVOICE NUMBER	ORDER TYPE	PAYMENT DATE	TOTAL AMOUNT
INV-04438-V5P0N1	Event Registration	18/05/2012 1:46:35 PM	\$220.00
INV-13566-Q1P6J2	Event Registration	17/01/2013 1:42:38 PM	\$24.00
INV-27919-H4R8P3	Event Registration	7/11/2013 11:04:07 AM	\$456.00
INV-06754-Z7J9D0	Membership	27/07/2012 11:56:00 AM	\$145.00
INV-20837-X2M6V3	Membership	30/05/2013 1:59:22 PM	\$0.00

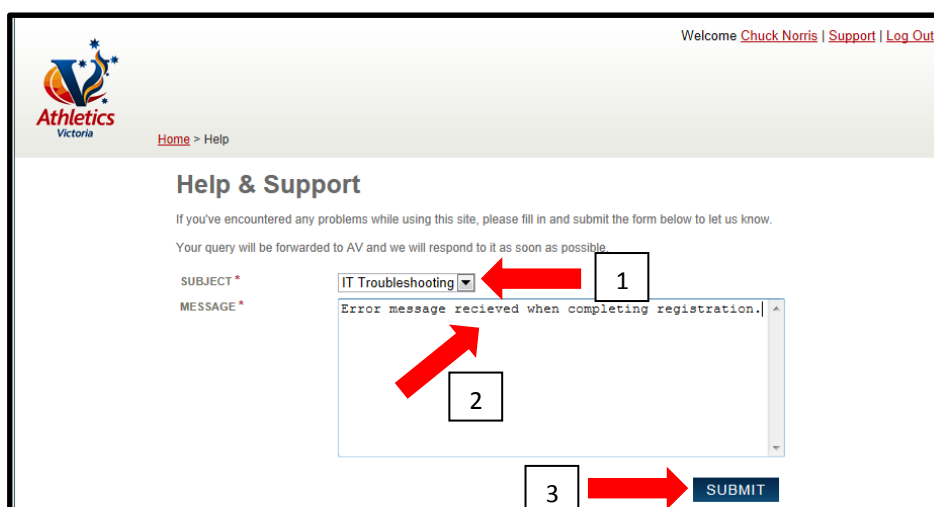
10. Support

Athletics Victoria can be contacted via the **SUPPORT** tab in the Members Portal or via email and phone.

1. To send an email regarding the Clubs Portal to AV click on **SUPPORT (1)**, the **HELP & SUPPORT** dialog box will open.



2. In **HELP & SUPPORT** you can choose a **SUBJECT (1)** from the drop down menu and type a **MESSAGE (2)**. Once you have typed your message click on **SUBMIT (3)**. An email will be sent directly to AV and will be responded to in due course.



Please contact the following people should you require assistance with the Member Portal that cannot be dealt with via the **SUPPORT** tab.

Victoria Long
Club Development Manager
Phone: 8646 4527
Email: victoria@athsvic.org.au

Kirby Ellis
Membership Services Officer
Phone: 8646 4526
Email: kirby@athsvic.org.au